



AGENDA

ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE OF THE BOARD OF TRUSTEES

Committee Members

Trustee Eva Loreda, Chair

Dr. John P. Hansen

Trustee Dave Wilson

Alternate Member

Trustee Christopher W. Oliver

April 14, 2016

3:00 PM

**HCC Administration Building
3100 Main, 2nd Floor Auditorium
Houston, Texas**

**NOTICE OF A MEETING OF THE
Academic Affairs/Student Services Committee
OF THE BOARD OF TRUSTEES**

HOUSTON COMMUNITY COLLEGE

April 14, 2016

Notice is hereby given that a Meeting of the Academic Affairs/Student Services Committee of the Board of Trustees of Houston Community College will be held on Thursday, April 14, 2016 at 3:00 PM, or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2nd Floor Auditorium, Houston, Texas 77002. The items listed in this Notice may be considered in any order at the discretion of the Committee Chair and items listed for closed session discussion may be discussed in open session and vice versa as permitted bylaw. Actions taken at this Meeting do not constitute final Board action and are only Committee recommendations to be considered by the Board at the next Regular Board meeting.

I. Call to Order

II. Topics For Discussion and or Action

- A. HCC Honorary Degrees for 2016
- B. Tuition and Fees for Non-Credit Classes
- C. Report on Student Success
- D. Report on Annual Licensure/Certification
- E. Report on Athletics and Recreational Sports
- F. Report on HCC Library Services Plan
- G. Report on Current College Organizational Structure

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

C. Real Estate Matters

Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

IV. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 - For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 - For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 - For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

A. The open meeting covered by this Notice upon the reconvening of the public meeting, or

B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. Reconvene in Open Meeting

VI. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this **11th day of April 2016**, this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002 and (2) the Houston Community College's website: www.hccs.edu.

Posted By:

Sharon R. Wright
Director, Board Services

ACTION ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
A.	HCC Honorary Degrees for 2016	Dr. Cesar Maldonado Dr. Kimberly Beatty

RECOMMENDATION

Approve awarding of HCC Honorary Degrees for 2016.

COMPELLING REASON/RATIONALE

In March 2001, the Board began a policy of awarding honorary degrees. The policy stipulates that the Board, upon recommendation of the Chancellor, will bestow HCCS honorary degrees at the Commencement Ceremony. Historically, the practice has been to award no more than three honorary degrees.

DESCRIPTION OR BACKGROUND

The Board will consider nominations for awarding honorary degrees according to the following criteria:

1. Excellence in the fields of public affairs, the sciences, humanities and the arts, scholarship and education, business, philanthropy, or social services which exemplify the mission and scope of the institution;
2. Meritorious and outstanding public service to the institution, the community, the state of Texas, the United States, or to humanity at large; and
3. Individuals from business and industry who have achieved local, state, national or international distinction by significant contributions to the economy and society at large.

FISCAL IMPACT

N/A

LEGAL REQUIREMENT

N/A

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

D. Ensure that the instructional programs prepare students for success in the current and future working environments

2. ORGANIZATIONAL STEWARDSHIP

C. Increase diversity, inclusion and engagement throughout the institution

ATTACHMENTS:

Description	Upload Date	Type
Honorary Degree Nominees 2016	3/23/2016	Attachment
Biographical Material	4/8/2016	Attachment
Previous Honorary Degree Recipients	3/23/2016	Attachment

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District

HCC Honorary Nominees for 2016:

1. Ponnu Pillai – nominated by Trustee Neeta Sane
2. Jesse Rodriguez – nominated by Trustee Eva Loredo
3. Gracie Saenz - nominated by Dr. Adriana Tamez
4. Linda Toyota – nominated by Trustee Zeph Capo

Ponnu Pillai

Email: PonnuPillai@yahoo.com, Phone: 281-261-4950

Public Service to Humanity and Community

Ms. Ponnu Pillai migrated to the U.S. in 1973 without much education or money or fluency in English. However, she worked hard to overcome all the obstacles and made a difference in her own life as well as in the lives of many others. She worked as a registered nurse for more than 30 years. She has three sons, one daughter-in-law and two grandchildren in Houston.

Ms. Pillai continues to be an outstanding community leader. She has received the following awards and recognitions:

- Women of the Year Awards from:
 - Malayalee Association (2006, 2010)
 - CAPS (2014)
 - Kudumban Association (2010)
 - FOKANA (2012)
 - Houston NSS (2010)
- Listed in the 2007 Who's Who Book

Ms. Pillai's public service to humanity and community is as follows -

1. 1980 - Started volunteering with the Kerala Hindu Society (currently Guruvayor Temple Society). Served as a committee member, food coordinator, and treasurer. Also involved in raising funds for several programs. Still actively involved in the temple's prayer groups; teaching the Bhagavad Gita.
2. 1996 -2008 - Indo American Nurses' Association (life member). Served as a committee member, vice-president, and treasurer. Participated in fund drives to provide nursing scholarships for students in Kerala.
3. 1995-2003 – Hindus of North American. Helped found the organization and served as president. Collected funds to help the poor in both Houston and Kerala.
4. 2010-2013 – Devine Charity. Served as vice-president. Conducted variety shows where all proceeds were used to aid 30 orphanages in Kerala.

5. 1996-2013 – Served on the Malayalee Association of Houston. Was a committee member, joint treasurer, program coordinator, treasurer, vice-president (elected 3 times), and president (elected in 2003). Established the Youth Forum, Women’s Forum, and the Kerala Seniors of Houston organization. Conducted door to door fund raising to purchase land and property for the organization.
6. 2004-2007 - World Malayalee Council. Participated in membership drives and conducted shows to raise funds for charity to aid the needy in Dallas, Houston and Kerala. Provided financial help to improve the labor rooms for government hospitals in Kerala; paid for new cribs and labor tables for women. Stated a clothes drive for the Ugandan poor and a food drive for the Star of Hope Food Bank.
7. Helped the Kerala Seniors Organization collect funds to assist Kannady, a charity organization started by Asianet.
8. 2008 – Served as coordinator for FOMA (Federation of Malayalee Associations).
9. Collected funds to provide scholarship aid to two nursing students in Kerala. Each individual was given \$1000 to assist in their nursing education.
10. Coordinated Ben Taub retirees reunions in 2006, 2010 and 2016.
11. 2012 – Served as FOKANA’s (Federation of Keralites in North America) Women’s Forum Chairman.
12. Currently serving as the president of the Houston Nair Service Society (NSS). Was also elected president in 2012 and 2015. During my tenure as president, I collected funds to assist a kidney transplant patient in Kerala. Also raised funds to endow medical scholarships in Kerala. Currently serving as treasurer of the National NSS Convention which is scheduled to be held in Houston in August, 2016.
13. 2010-2013 – Served in Pathanamthitta Association.
14. 2012-2016 – Served as vice-president of the Indian Overseas Congress.
15. Served as vice-president for community assisted outreach program. Helped conduct free medical checkups and, if necessary, referred patients to an Indian doctor’s charity clinic. Ran a blood drive in 2015 for the Gulf Coast Blood Bank.
16. 2016 – Elected vice-president of the Malayalam Society of Houston.

Jesse A. Rodriguez

Aka “Jumpin Jess”

Profile

Jesse Rodriguez is owner of J Latin Entertainment, Events and Etc. a one stop full service entertainment, production, marketing and promotional service company. Jesse Rodriguez is better known as DJ Jumpin Jess and is a lifelong resident of the East End. He has been in the artist promotion, entertainment, marketing, club and radio business for over 40 years. He has worked for companies such as the City of Houston Parks and Recreation, United Airlines, BSP Events, La Mafia, KQQK 106.5, Puro Tejano 104.9, BandidoRadio.com, AmigosRadio.com, the Island Club, Tequila’s Club, Club Rio, ZAZZ, Tejano Rodeo in Dallas and Fort Worth, Voltage Discos and Entertainment, Hollywood Records Latin owned by Disney, PlazAmericas and Latin Pointe. When DJ Jumpin Jess is not spinning the music or emceeing for a party or corporate event, he is promoting or coordinating special events and concerts in Houston or Las Vegas through email blasts, social media network, radio and street campaigning.

For his hard work, passion and dedication to the Tejano Music industry, Jesse was inducted into the Tejano Roots Hall of Fame in 2006. For his hard work and dedication to the Hispanic athletic community, Rodriguez has been inducted to the Rusk Athletic Club Hall of Fame. The Rusk AC is a Houston based, nonprofit organization dedicated to help our Hispanic youth through athletic endeavors. The organization hosts an International Men’s Fast Pitch Softball Tournament every year to raise money for scholarships. Jesse Rodriguez has served two terms as chairperson of the National Hispanic Professional Organization (NHPO) Houston chapter. He serves as the vice president for the Rusk Athletic Club and President of the PineValley Civic Association. He was recently elected Chairperson for the Talento Bilingue de Houston Board.

Jesse is also a graduate of the NHPO Leadership Institute. Since his graduation five years ago, Jesse has become more passionate about getting out the vote and working with community organizations.. He has been working with other community volunteers in promoting voter awareness and the importance of getting out the vote. His personal goal is to hold a political office, so he can better serve the community he lives in.

Hall of Fame Inductee: For Outstanding Service to the Community

Tejano Roots Hall of Fame - August 2006

Rusk Athletic Club – July 2010

As a Volunteer or Board Officer: Currently Serving

Talento Bilingue de Houston – Current Chairperson – 1 year -2016

Rusk Athletic Club – Vice President – Tournament Director - 45 Years

Shoes 4 Kids – 10 Years

Back to School - Backpack or School Supplies for Students – 8 Years

NHPO and NHPO Leadership Institute – Former Chair - 5 Years

Pine Valley Civic Association – President - 5 Years

Houston Media Source – Treasurer – Board member - City Appointment – 3 Years

Knights of Columbus 3077 – Recorder – 4 Years

Best Christmas Ever – ALCREJ – 4 Years

Denver Harbor Senior Citizens Inc. – Board member – 3 years

Texas Hispanic Council on Aging – Board member – 4 years

Hispanic Women in Leadership – Parliamentarian – 2 Years

Youth Soccer Coach – East End Cosaboom YMCA – 4 Years - Retired

Youth Fastpitch Boys Coach – 3 Years - Retired

Volunteer Radio Broadcaster – KPFT 90.1 – 12 Years - Retired



Saenz & Burkhardt P.L.L.C. ATTORNEYS AT LAW

Gracie Saenz was born and raised in the City of Houston. She is originally from the 5th Ward area of the City and is a shareholder in Saenz & Burkhardt, PLLC. Her practice focuses on Government Relations, business, commercial and international business transactions. She is a former city Council Member at Large (at the time, the first Hispanic in the City of Houston's history to be elected to an at large position on the City Council) and Mayor Pro Tem for the City of Houston, having served in office from January 1992 through December 1997. During her term in office, Ms. Saenz was a strong supporter and advocate for youth programs and inner city redevelopment, and did extensive work in the area of international relations for the City of Houston. She participated and chaired numerous activities and organizations such as Ethics Council Committee; Minority/Women-Owned Business Enterprise Council; Aviation Council; and the Business and Tourism Council.

She also chaired the NAFTA Task Force for the City that sought to lobby the legislature for the eventual passage of the North American Free Trade Alliance. She was also a member of the Houston-Taiwan Trade Delegation to Taipei in the fall of 1994 that focused on strengthening Houston's trade with Asia. Ms. Saenz was also the City's member to the World Energy Cities Partnership, which sought to strengthen the relationships between the energy capitals of the world and was instrumental in bringing in the city of Villa Hermosa, Tabasco, Mexico as a participating member.

After graduating from law school, Ms. Saenz worked as a Harris County Assistant District Attorney, which provided her with experience in many areas of the law including the areas of Juvenile Justice, Domestic Violence, Felony & Misdemeanor Prosecutions and Grand Jury service. In 1990, Mrs. Saenz formed Burkhardt & Saenz where she practiced criminal and general practice law until 1992. In 1994, Mrs. Saenz joined the law firm of Brocks, Baker & Lange, where she was a leader in the International law section concentrating on International Business Transactions.

In terms of community service, Ms. Saenz has served on many volunteer organizations and presently serves on the Board of Directors of Project GRAD; the Memorial Hermann Hospital – Community Relations Committee; the Advisory Board for the University of Houston Hobby Center for Public Policy; the Advisory Committee to the Dean of Liberal Arts at the U of H and just recently rolled off of the Boards for the American Leadership Forum; T.I.R.R., The Plaza Group and the Houston Hispanic Chamber of Commerce. She has also served on the DARE Corporation; the Covenant Community Capital Board; the Houston Small Business Development Corporation; the University of Houston Law Foundation; the University of St. Thomas; the College of Biblical Studies; the Memorial/Hermann Hospital System; the UT-Houston, Health Science Center Foundation Development Board; and the Advisory Committee for the Junior League of Houston. She has been the Managing Partner for the Hispanic Sports Group since 2000 and is also a member of the local LULAC Council 643.

Due to her extensive experience on non-profit and for-profit boards, Ms. Saenz has developed extensive experience in the areas of board governance including the knowledge of the Open Meetings Act and ethics compliance of board members. She had previously also assisted the Harris County Housing Authority with development of their Policies and Procedures as well as has been sought by other non profits to help organize, develop and implement their Conflicts of Interest Policies and Ethics compliance policies.

Ms. Saenz has held the position as outside General Counsel to the L.A.R.A. Board of Directors since 2009.

Ms. Saenz received her B.A. in Spanish from the University of Houston and her law degree from the University of Houston Law Center. She is fluent in both the English and Spanish languages. She is currently married to her childhood sweetheart, Al Castillo and is the grandmother of 14.

Linda Toyota
President, Asian Chamber of Commerce
March 2016

Linda connects people, ideas and organizations. She thrives in an environment that offers intellectual challenges and opportunities where she is able to discover, develop and present new ideas and concepts to help organizations grow. Linda has been incorporating diversity concepts and strategies throughout her life as she specializes in strategic fundraising, non profit management, community relations, and board development.

The importance of diversity stems back to her family heritage. Her U.S. born Japanese parents were evacuated and incarcerated during World War II after Pearl Harbor was bombed. Despite being placed in internment camps, Linda's father enlisted in the all Japanese American U.S. 442nd regimental combat team. After the war and until his passing a few years ago, Linda's father always purchased American made products to continue to show his loyalty. This exclusion experienced by her parents has influenced her and made diversity an important pillar for Linda throughout her life.

With more than 20 years experience in the non profit community, Linda has worked with a wide array of non-profit organizations including Holocaust Museum Houston, Houston Technology Center, Texas Heart Institute and the Houston Area Women's Center. Linda is the President of the Asian Chamber of Commerce.

The thread that ties her professional and volunteer experience together is her belief in people realizing their full potential. Linda brought together all the cardiovascular hospitals together for a citywide campaign called "Your Heart Can't Wait" which received national recognition, chaired the Holocaust Museum Human Race, and co-chaired HISD's Asian American Career and College Fair.

She was the first Asian woman to chair Leadership Houston and the Mayor's International Trade and Development Council-Asia/Australia. She also chaired the first Gulf Coast Diversity Council Young Woman's Leadership Program which brought together 8th grade girls from diverse backgrounds. She is an alumna of Leadership America, Project Blueprint, Leadership Houston, Center for Asian Pacific American Women and Center for Houston's Future. She was recognized as one of the Top 50 Women of Influence by Houston Woman Magazine, Minority Warrior of the Year, Minority Business Advocate of the Year and Outstanding Community Service Award by the Greater Houston Business Procurement Forum, Top 25 Women in Houston by The Steed Society and Comerica Bank, and the Gulf Coast Diversity Council DiversityFirst award.

She currently serves on the boards of the Better Business Bureau of Greater Houston and South Texas, Plaza Specialty Hospital and advisory board of LiftFund. She serves on the 2017 SuperBowl LI Host Committee and the U.S. Global Leadership Coalition Texas Advisory Council and serves on the Houston Livestock Show and Rodeo International Committee. Linda is a contributing columnist for [Smart Business Houston](#).

In 1983, President Reagan established the Minority Enterprise Development Week (MED Week) with a proclamation for the Nation to recognize and celebrate the success and achievement of minority-owned businesses and those that support minority enterprise development. The Asian Chamber of Commerce received the Houston Minority Chamber of the Year Award during the 2012 Minority Enterprise Development Week that celebrates the achievements of minority-owned businesses and advocates of minority businesses.

Linda Toyota
President, Asian Chamber of Commerce
March 2016

Providing balance to her life are her husband and daughter. To help keep her focused, Linda has been an avid long distance runner for more than twenty years having completed more than fifteen marathons and trail runs and is a yoga practitioner.

Linda holds a Masters Degree in Education from the University of Houston and a B.S. in Management. She received her Certificate in Non Profit Executive Management from the University of Houston Graduate School of Social Work. Her motto is “anything is possible”, “actions speak louder than words” and “people support what they help create.”

HCC Honorary Degree Recipient Listing

Commencement Year	Honorary Degree Recipient	Nominating Trustee
2015	Yolanda Black Navarro	Eva Loredó – District VIII
2015	Barry Morris (Posthumously)	Zeph Capó – District I
2015	Carmen Nuncio	Zeph Capó – District I
2015	Max Miller	Christopher Oliver – District IX
2015	James Dixon II	Carroll Robinson – District IV
2014	Eliza Contreras DeLeon	Eva Loredó
2014	Dr. Lee P. Brown	Carroll G. Robinson
2014	Rev. William A. Lawson	Carroll G. Robinson – District IV Adriana Tamez – District III
2013	Johnny Mata	Herlinda Garcia – District III
2013	Lupe Salinas	Yolanda Navarro Flores – District II
2013	Linda Scurlock	Christopher W. Oliver – District IX
2013	Munir Ibrahim	Neeta Sane – District VII
2012	Becky Edmondson	Christopher W. Oliver – District IX
2012	Dr. Thomas F. Freeman	Bruce Austin – District II
2012	Koshy Thomas	Neeta Sane – District VII
2011	Rogene Gee Calvert	Neeta Sane – District VII
2011	Olga Ramirez Gallegos	Eva Loredó – District VIII
2011	Pat Rosenberg	Richard Schechter – District V
2010	Diane Johnson	Richard Schechter – District V
2010	Bangar Reddy Aaloori	Neeta Sane – District VII
2009	Bruce Austin	Christopher Oliver – District IX

HCC Honorary Degree Recipient Listing

2009	Leonel Castillo	Yolanda Navarro Flores – District I
2009	Jessica Castillo-Hulsey	Able Davila – District VIII
2009	Crystle Stewart	Dr. Williams – District IV
2009	Martha Countee Whiting	Bruce Austin – District II
2008	Victor Trevino	Yolanda Navarro Flores – District I
2008	Edna McGowan Grovey Walker	Bruce Austin – District II
2008	Rita Woodward	Richard Schechter – District V
2008	Danny Nguyen	Neeta Sane – District VII
2007	Nellie Joyce Punch	Bruce Austin – District II
2007	Alfredo Blanco	Diane Olmos Guzman – District III
2007	Nancy Lomax	Richard Schechter – District V
2005	Alan Helfman	
2005	Jodie Lee Jiles	
2005	Gordon Quan	
2005	U. S. Attorney General Alberto Gonzales	
2003	Michael Dell	
2002	Jim Box	
2002	Johnny Mata	
1999	Robert "Steve" Hall	
1994	Felix (Janie) Tijerina	
1992	George Foreman	

ACTION ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
B.	Tuition and Fees for Non-Credit Classes	Dr. Cesar Maldonado Dr. Kimberly Beatty

RECOMMENDATION

Approve tuition and fees at competitive market rates for all existing continuing education courses to be offered at HCC during the 2016-2017 academic year as listed in the attachment. The tuition and fees are the same as those for 2015-2016 academic year.

COMPELLING REASON/RATIONALE

This is a routine and annual approval as required by the Texas Higher Education Coordinating Board.

DESCRIPTION OR BACKGROUND

Attached is a comprehensive list of all CE Courses currently available in inventory to be offered at HCC with the existing tuition and fees. The list represents a database of over 550 non-credit continuing education courses which may be offered at different times during the academic year. There are no increases for the 2016-2017 year.

FISCAL IMPACT

Maintain compliance with tuition rates approval and competitive position for non-credit continuing education course offerings. There are approximately 45,000 annual duplicated continuing education enrollments and an estimated \$11 million in revenue.

LEGAL REQUIREMENT

N/A

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

C. Increase student completion

ATTACHMENTS:

Description	Upload Date	Type
2016-2017 DEL Pricelist	3/23/2016	Attachment

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest

Division of Extended Learning

Price List By Content Area

2016-2017

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
ACP Teacher Certification									
ACP	1000	Accelerated Teacher Certificaton Pro	Accelerated Teacher Cert. Prog	54	\$975				
ACP	2000	Teacher Certification II	Teacher Certification II	54	\$975				
ACP	3000	Teacher Certification III	Teacher Certification III	54	\$975				
ACP	4000	Teacher Certification IV	Teacher Certification IV	54	\$975				
Business									
ACNT	1003	Introduction to Accounting	Introduction to Accounting I	48	\$208				
ACNT	1025	Principles of Accounting	Principles of Accounting I	48	\$208				
BMGT	1021	Project Management Fundamentals	Intro to Project Management	8	\$128				
BMGT	1091	PeopleSoft Applications, Introductio	ST/Busi. Admin. & Mgmt. Gen.	80	\$258				
BMGT	1091	Project Management Essentials and	ST/Busi. Admin. & Mgmt. Gen.	32	\$512				
BMGT	1091	Successful Project Management	ST/Busi. Admin. & Mgmt. Gen.	14	\$224				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
BMGT	1094	PeopleSoft Applications, Intermediate Human Resources	Spec.Top.Office Sup.& Mgmt.	80	\$258				
BMGT	1095	PeopleSoft Applications, Operations Management	S/T /Operat.Mgmt & Supervision	80	\$258				
BMGT	2006	Certified Associate in Project Management Exam Prep	General Business & Leadership	24	\$384				
BMGT	2006	Project Management Professional (PMP) Exam Prep	General Business & Leadership	35	\$560				
BMGT	2031	PeopleSoft Applications, Total Quality Management	Prin. of Quality Management	80	\$258				
BUSG	1008	Entrepreneurship & Economic Development	Small Business Management	30	\$325				
BUSG	1073	Entrepreneurship & Economic Development	Entrprnship. & Econ. Dev.	48	\$208				
BUSG	2009	Small Business Management	Small Business Mngt/Entrpship	48	\$208				
CDEC	1017	Child Development Associate Training I	Child Development Associate Training I	48	\$300				
CDEC	2022	Child Development Associate Training II	Child Development Associate Training II	48	\$300				
CDEC	2024	Child Development Associate Training III	Child Development Associate Training III	48	\$300				
HRPO	1091	Compensation and Benefits	ST/Human Resources Mgmt.	8	\$166				
HRPO	1091	Employee Relations	ST/Human Resources Mgmt.	8	\$166				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
HRPO	1091	Introduction to Human Resources	ST/Human Resources Mgmt.	8	\$166				
HRPO	1091	Organizational Development	ST/Human Resources Mgmt.	8	\$166				
HRPO	1091	Talent Management	ST/Human Resources Mgmt.	8	\$166				
HRPO	2001	Human Resources Management	Human Resources Management	48	\$208				
IBUS	1001	Principles of Exports	Principles of Exports	48	\$208				
IBUS	1005	Introduction to International Business Trade	Introduction to International	48	\$208				
IBUS	1054	International Marketing Management	International Marketing Manage	48	\$208				
IBUS	2041	Intercultural Management	Intercultural Management	48	\$208				
LGLA	1091	Introduction to Law	ST Legal Assistant/Paralegal	16	\$135				
LGLA	1091	Legal Research I	ST Legal Assistant/Paralegal	16	\$135				
LGLA	1091	Legal Research II	ST Legal Assistant/Paralegal	16	\$135				
LGLA	1091	Legal Research III	ST Legal Assistant/Paralegal	16	\$135				
LGLA	1091	Texas Civil Litigation I	ST Legal Assistant/Paralegal	16	\$135				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
LGLA	1091	Texas Civil Litigation II	ST Legal Assistant/Paralegal	16	\$135				
LGLA	1091	Texas Civil Litigation III	ST Legal Assistant/Paralegal	16	\$135				
MRKG	1011	Principles of Marketing	Principles of Marketing	48	\$208				
MUSB	1091	The Entertainment Industry	ST in Music Business	7	\$25				
RELE	1015	Property Management	IREM Property Management	32	\$340				
RELE	1091	Property Management Leadership	Special Topics/Real Estate	20	\$260				
RELE	1091	Property Management Software	Special Topics/Real Estate	16	\$240				
RELE	1091	Tenant Law	Special Topics/Real Estate	12	\$140				
RELE	2088	Property Management Internship	Property Mgmt.- Internship	64	\$280				
TRAI	1071	Fund. Of Theory & Practice of Translation & Interpretation	Fund. Of Theory & Practice of Translation & Interpretation	48	\$298				
TRAI	1072	Technology for Translation and Interpretation	Technology for Translation and Interpretation	48	\$298				
TRAI	1073	Terminology Management and Research	Terminology Management and Research	48	\$298				
TRAI	1074	Writing, Editing, and Revising for Translation	Writing, Editing, and Revising for Translation	48	\$298				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
TRAI	1075	Intercultural Communications	Intercultural Communications	48	\$298				
Commercial Truck Driving									
CEC	9121	Freight Broker Training	Freight Broker Training	8	\$50				
CVOP	1013	Professional Truck Driver I	Professional Truck Driver I	126	\$1,350				
CVOP	1040	Professional Truck Driver II	Professional Truck Driver II	160	\$2,150				
Computers									
ACNT	1092	SAP FICO Financial Training	ST/Accounting Technician	48	\$1,495				
BMGT	1091	SAP End User Applications	ST/Busi. Admin. & Mgmt. Gen.	48	\$1,495				
BMGT	1092	SAP Sales and Distribution	ST/PurchasProcure&ContractsMgm	48	\$1,495				
CPMT	1049	Network + Certification	Computer Networking Technology	64	\$600				
DFTG	1091	PDMS Basic and Functions	Special Topics/Drafting	16	\$455				
DFTG	1091	PDMS Drawing Production, Advance	Special Topics/Drafting	16	\$455				
DFTG	1091	PDMS Drawing Production, Basic	Special Topics/Drafting	24	\$650				
DFTG	1091	PDMS Equipment	Special Topics/Drafting	24	\$650				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
DFTG	1091	PDMS Piping	Special Topics/Drafting	24	\$650				
DFTG	1091	PDMS Structural, Advanced	Special Topics/Drafting	16	\$455				
DFTG	1091	PDMS Structural, Basic	Special Topics/Drafting	24	\$650				
HRPO	2005	SAP Human Capital Management (HCM)	Human Resources Information	48	\$1,495				
ITCC	1001	CCNA 1: Cisco Exploration 1-Network Fundamentals	Exploration-Network Fund.	80	\$605				
ITCC	1004	CCNA 2: Cisco Exploration 2-Routing Protocols and Concepts	Cisco Exp. 2 Rting Prot. Cncpt	80	\$605				
ITCC	2008	CCNA 3: Cisco Exploration 3-LAN Switching and Wireless	Cisco Exp. 3 LAN Switch & Wrls	80	\$605				
ITCC	2010	CCNA 4: Cisco Exploration 4-Accessing the WAN	Exp.4 - Accessing the WAN	80	\$605				
ITCC	2043	CompTIA Advanced Security Practitioner	CompTIA Advanced Security Prac	64	\$900				
ITCC	2054	CCNP-Route Implementing IP Routing	CCNP-Route Implementing IP Routing	112	\$1,017				
ITNW	1013	CompTIA Cloud+ Certification	Computer Virtualization	64	\$534				
ITNW	1053	Installing and Configuring Windows Server 2012	Install & Configure Window	64	\$700				
ITNW	1054	Administering Windows for Server 2012	Administering Windows for Server	64	\$700				

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ITNW	1092	Configuring Advanced Windows Serv er 2012 Services	ST/Compter Syst.Ntwk & Telecom	64	\$700				
ITSC	1003	C++ Programming, Introduction	Computer Control Language	40	\$486				
ITSC	1006	Microsoft Windows, Introduction	Introduction to Computer O.S.	24	\$161				
ITSC	1009	MS Office Suite, Professionals	Integrated Software App I	48	\$310				
ITSC	1010	STRATA-Introduction to Hardware a nd Software	IntroHardwareSoftwareSelectApp	24	\$212				
ITSC	1091	C#, Advanced	ST/Computer Info.Science	24	\$377				
ITSC	1091	C#, Intermediate	ST/Computer Info.Science	24	\$377				
ITSC	1091	C#, Introduction	ST/Computer Info.Science	24	\$377				
ITSC	2031	Microsoft Office Suite Professional, Advanced	Integrated Software App	48	\$448				
ITSC	2040	A+ Certification	Hardware & Software Appli.	72	\$600				
ITSE	1091	SAP Logistics with Materials Manage ment & Production Planning	ST in Computer Programming	48	\$1,495				
ITSY	1000	Security+ Certification	Fund of Infor. Security	48	\$641				
ITSY	2001	Enterprise Network Security	Firewalls and Network Security	72	\$1,012				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
POFT	1010	Keyboarding, Basic	Basic Keyboarding	24	\$160				
Construction Trades									
CBFM	1003	Stationary Engineering-3rd Grade License Review	Boiler Maintenance	80	\$320				
CBFM	1007	Stationary Engineering-2nd Grade License Review	Boiler Operation	80	\$320				
DFTG	1040	AutoCAD I	Intro. to Computer Aid Draft	48	\$589				
DFTG	2011	AutoCAD II	Specialized (CAD) Package	32	\$433				
ELPT	1011	Electrical I	Basic Electrical Theory	80	\$490				
ELPT	1029	Electrical II	Residential Wiring	80	\$490				
ELPT	1029	Residential Wiring, Bilingual	Residential Wiring	80	\$497				
HART	1005	Air Conditioning II	Air Conditioning II	80	\$490				
HART	1038	Air Conditioning I	Air Conditioning I	80	\$490				
HART	1041	Air Conditioning, Bilingual	Residential Air Conditioning	160	\$980				
HART	1093	Solar Energy Technology	ST in Solar Technology/Technician	40	\$572				
MCHN	1038	Basic Machining I	Basic Machine Shop I	72	\$480				

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MCHN	1041	Basic Machining II	Basic Machine Shop II	72	\$480				
PFPB	1003	Basic Plumbing	Basic Plumbing Skills	40	\$268				
PFPB	1008	Basic Pipefitting	Basic Pipefitting Skills	48	\$497				
PFPB	1013	Plumbing 2A	Intro. to the Plumbing Trade	72	\$320				
PFPB	1019	Plumbing 2B	Commercial Plumbing I	72	\$320				
PFPB	1021	Plumbing 1B	Plumbing Maintenance & Repair	72	\$320				
PFPB	1025	Plumbing 1A	Mechanics of Plumbing	72	\$320				
PFPB	1047	Plumbing 3A	Backflow Prevention	72	\$320				
PFPB	1053	Plumbing 3B	Commercial Plumbing II	72	\$320				
PFPB	1091	Plumbing 2B	ST/Plumber & Pipefitter	72	\$320				
PFPB	2036	Plumbing 4A	Comm. Const. & Fixture	72	\$320				
PFPB	2039	Plumbing 4B	Comm. & Indust. Sys. Start-up	72	\$320				
SEST	1041	Stationary Engineering-1st Grade License Review	Boilers-Operations: Installation & Maintenance	80	\$320				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
WLDG	1007	Welding Using Multiple Processes, Introduction	Introduction to Welding	160	\$1,500				
Global Energy Training Institute									
PTRT	1001	Introduction to Petroleum Industry	Introduction to Petroleum Indu	64	\$660				
PTRT	1091	Roustabout I	ST in Petroleum Technology	64	\$1,298				
PTRT	1091	Roustabout II	ST in Petroleum Technology	64	\$1,298				
Health									
CEC	1422	Test for Essential Academic Skills Pre	TEAS Prep Course	16	\$95				
CEC	1430	CPR Basic Life Support	CPR	4	\$40				
CEC	2084	Optician Certification Trainin	Optician Certification Trainin	150	\$300				
CVTT	1060	Electrocardiography (EKG) Clinical	Clinical-Cardiovascular Tech.	120	\$475				
CVTT	2000	Phlebotomy Update I	EKG Update	8	\$65				
ECRD	1011	Electrocardiography (EKG)	Electrocardiography	64	\$545				
ECRD	1091	ECG Rhythm Strip Analysis for the He	Special Topics in EKG	32	\$229				
ECRD	1091	EKG Lab 1, 12-Lead	Special Topics in EKG	32	\$315				

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ECRD	1091	EKG Lab 2, Stress Testing	Special Topics in EKG	24	\$150				
EMSP	1016	ECG 12-Lead Interpretation	Intro. 12-Lead Interpretation	24	\$150				
HITT	1003	Medical Terminology II	Medical Terminology II	32	\$225				
HITT	1005	Medical Terminology	Medical Terminology I	32	\$225				
HITT	1011	Health Information Systems	Health Information Systems	48	\$325				
HITT	1013	Basic Medical Coding	Insurance Coding	48	\$325				
HITT	2000	HIPAA Compliance	Prof.Dvlpmt: Med Records Tech	8	\$125				
HITT	2046	Advanced Medical Coding	Advanced Medical Coding	48	\$325				
MDCA	1052	Phlebotomy Skills Laboratory	Medical Assistan Laboratory	64	\$280				
NURA	1001	Certified Nurse Aide	Nurse Aide for Health Care	108	\$795				
NURA	2005	Certified Nurse Aide Review	Nurse Aide Skills	32	\$185				
PLAB	1023	Phlebotomy	Phlebotomy	96	\$825				
PLAB	1060	Phlebotomy Clinical	Phlebotomy Clinical	120	\$525				

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PLAB	1091	Phlebotomy for the Healthcare Professional	ST Phlebotomy/Phlebotomist	40	\$325				
PLAB	2000	Phlebotomy Update I	Phlebotomy Update I	8	\$65				
POFM	1017	Medical Administrative Support	Medical Administrative Support	48	\$325				
POFM	1027	Medical Billing	Medical Insurance	48	\$325				
POFM	2010	Intermediate Medical Coding	Intermediate Medical Coding	48	\$325				
RNSG	1003	Intravenous Therapy	Intravenous Therapy	24	\$295				
Health Professional Institute									
CEC	8005	Evidence-Based Nursing Practice	Evidence-Based Nursing Practice	3	\$40				
CEC	8006	Participatory Action Research	Participatory Action Research	5	\$50				
CEC	8007	Nursing for Aging Population-1	Nursing for Aging Population-1	3.5	\$50				
CEC	8008	Nursing for Aging Population-2	Nursing for Aging Population-2	3.5	\$50				
CEC	8009	Raising Literacy for CHWs	Raising Literacy for CHWs	5	\$50				
CEC	8010	Healthcare Interpreter Assess	Healthcare Interpreter Assess	5	\$60				
CEC	8012	Assessing Individual Readiness	Assessing Individual Readiness	5	\$50				

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CEC	8023	Developing Guidelines for CHW	Developing Guidelines for CHW	1	\$10				
CEC	8027	CHW-An Emerging Workforce	CHW-An Emerging Workforce	1	\$10				
CEC	8052	Fund. Of Billing, Collecting & Credentialing for Behavioral Health	Fund. Of Billing, Collecting & Credentialing for BH	6	\$85				
CEC	8053	Claims Denials-Behavioral Health	Claims Denials-Behavioral Health	6	\$85				
CEC	8054	Credentialing-Behavioral Health	Credentialing-Behavioral Health	8	\$85				
CEC	8055	Billing and Credentialing for Substance Services Billing and Credentialing for	Billing and Credentialing for Substance use Services Billing and Credentialing for	4	\$55				
CEC	8056	ICD-10 Behavioral Health	ICD-10 Behavioral Health	4	\$55				
CHLT	1091	CHW Cert Prep Advocacy Skill	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Cert Prep Organization Skills	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Cert Prep: Communication Skill	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Cert. Prep. Capacity Building Skills	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Cert. Prep. Interpersonal Relationship Skills	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Cert. Prep. Knowledge Base on Specific Health Issues	ST Community Health Liaison	20	\$125				

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CHLT	1091	CHW Cert. Prep. Service Coordination Skills	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Instr. Cert. Prep: Teaching Skills	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Instructor Cert. Prep Interpersonal Relation Skill	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Instructor Certification Prep	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Instructor Certification Prep: Organization Skills	ST Community Health Liaison	20	\$125				
CHLT	1091	CHW Prep Knowledge Base on Specific Health Issues	ST Community Health Liaison	20	\$125				
DHYG	2000	Coronal Polishing	Prof Development: Dental Hygin	8	\$400				
DHYG	2000	Pit and Fissure Sealants	Prof Development: Dental Hygin	8	\$400				
HITT	1002	The Culture of Health Care	The Culture of Health Care	32	\$100				
HITT	1005	Medical Terminology I	Medical Terminology I	48	\$300				
HITT	1011	Health Information Systems	Health Information Systems	80	\$500				
HITT	1091	Claims Denials-Behavioral Health	ST Health Info. Technology	8	\$85				
HITT	1091	Fundamentals of Behavioral Health Billing and Coding	ST Health Info. Technology	16	\$150				

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HITT	1091	HITPro Exam Review	S/T Health Info. Technology	112	\$100				
HITT	1091	ICD-10 Coding for Coders and Billers	ST Health Info. Technology	28	\$400				
HITT	1091	Working with Health IT Systems	S/T Health Info. Technology	45	\$128				
HITT	2011	Configuring EHRs	Configuring EHRs	64	\$400				
HITT	2021	EHR Training Methods	EHR Training Methods	32	\$200				
HITT	2023	Health IT Leadership	Health IT Leadership	32	\$128				
HITT	2026	Project Management for HP	Project Management for HP	32	\$128				
HITT	2027	Vendor Specific HIT System	Vendor Specific HIT System	48	\$300				
HITT	2029	Installating & Maintenance of Health IT Systems	Installating & Maintenance of Health IT Systems	64	\$400				
HITT	2051	Networking & HIE	Networking & HIE	32	\$200				
HITT	2053	Workflow Analysis & Redesign	Workflow Analysis & Redesign	32	\$128				
HPRS	1091	Healthcare Interpreter Training	ST/Health Pro&Related Sciences	50	\$400				
MAMT	2037	Mammography Certification Training	Mammography Certification Training	40	\$995				

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MAMT	2064	Mammography Practicum	Mammography Technology/Technician	160	\$595				
MDCA	1054	Medical Assisting Credentialing Exam Review	Medical Assisting Credentialing	48	\$260				
NURA	1091	Hospice Certif. Prep Course for the Hospice Aide	Nursing Assistant/Aide	60	\$311				
PHRA	1091	Pharmacy IV admixture - CphT	Pharmacy Tech.Assistant	20	\$375				
RNSG	1093	Hospice Certif. Prep. for the Registered Nurse	ST/Nursing-Reg. Nurse Trng	112	\$311				
SCWK	1091	Child Adv. 1- Persp on Child Maltreatment & Child Abuse	ST/Social Work	48	\$200				
SCWK	1091	Child Adv. 3-Prof & Systemic Responses to Child Maltreatment	ST/Social Work	64	\$200				
SCWK	1091	Child Advocacy 2 - Global Child Advocacy Issues	ST/Social Work	48	\$200				
SCWK	1091	Introduction to Child Advocacy	ST/Social Work	12	\$155				
SRGT	1091	Professional Readiness	Surgical/Operating Room Tech	32	\$100				
VNSG	1091	Hospice Certif. Prep. Course for the Licensed Practical Nurse	S/T.Practical Nurse	92	\$311				
Languages									
CEC	2215	U.S. Citizenship Preparation	Citizen Preparation	60	\$260	\$460			
CEC	3469	Language Tutoring	Languages Tutoring	20	\$87	\$154			

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COMG	1000	Basic English Language Skills	Basic English Language Skills	60	\$260	\$460			
COMG	1001	English Language Skills 1	English Language Skills 1	60	\$260	\$460			
COMG	1003	Listening & Speaking Skills, Foundati --	Comm. Skills for the Workplace	48	\$250	\$370			
COMG	1003	Reading & Writing Skills, Foundation	Comm. Skills for the Workplace	48	\$250	\$370			
COMG	1004	English Language Skills 2	English Language Skills 2	60	\$260	\$460			
COMG	1005	English Language Skills 3	English Language Skills 3	60	\$260	\$460			
COMG	1007	English Language Skills 4	English Language Skills 4	60	\$260	\$460			
COMG	1008	English Language Skills 5	English Language Skills 5	60	\$260	\$460			
COMG	1015	Pronunciation Skills Intermediate A	Pronunciation Skills	22	\$122	\$170			
COMG	1015	Pronunciation Skills Intermediate B	Pronunciation Skills	22	\$122	\$170			
COMG	1015	Pronunciation Skills Introductory A	Pronunciation Skills	22	\$122	\$170			
COMG	1015	Pronunciation Skills Introductory B	Pronunciation Skills	22	\$122	\$170			
COMG	1091	Grammar Skill Intermediate	ST/Communications, General	48	\$250	\$370			

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COMG	1091	Grammar Skills Workshop 1	ST/Communications, General	48	\$250	\$370			
COMG	1091	Grammar Skills Workshop 2	ST/Communications, General	48	\$250	\$370			
COMG	1091	Listening and Speaking Skills-Advanced Level 1	ST/Communications, General	60	\$260	\$460			
COMG	1091	Listening and Speaking Skills-Advanced Level 2	ST/Communications, General	60	\$260	\$460			
COMG	1091	Listening and Speaking Skills-Intermediate	ST/Communications, General	70	\$250	\$593			
COMG	1091	Listening and Speaking Skills-Introduction	ST/Communications, General	70	\$250	\$593			
COMG	1091	Practical Language Application 1	ST/Communications, General	20	\$87	\$154			
COMG	1091	Practical Language Application 2	ST/Communications, General	20	\$87	\$154			
COMG	1091	Practical Language Application 3	ST/Communications, General	20	\$87	\$154			
COMG	1091	Practical Language Application 4	ST/Communications, General	20	\$87	\$154			
COMG	1091	Practical Language Application Basic	ST/Communications, General	20	\$87	\$154			
COMG	1091	Pronunciation Skills-Advanced	ST/Communications, General	48	\$250	\$370			
COMG	1091	Pronunciation Skills-Intermediate	ST/Communications, General	48	\$250	\$370			

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
COMG	1091	Reading and Writing Skills-Intermedi	ST/Communications, General	70	\$250	\$593			
COMG	1091	Reading and Writing Skills-Introduct	ST/Communications, General	70	\$250	\$593			
On-Line Continue Education									
CEC	40	Advanced ComTia A+ Certification Pr	Advanced ComTia A+ Certification Prep	24	\$125				
CEC	41	Introduction to Adobe InDesign CS	Introduction to InDesign	24	\$109				
CEC	43	Mac, iPhone and iPad	Mac, iPhone and iPad	24	\$109				
CEC	44	Photoshop Elements 4.0 for the Digit	Photoshop Elements Digital Pho	24	\$109				
CEC	45	ACT/SAT Test Review Part I	SAT/ACT Preparation - Part I	24	\$109				
CEC	46	Teaching Students with ADHD	Teaching Students with ADHD	24	\$109				
CEC	47	Travel Photography	Travel Photography	24	\$109				
CEC	48	Write and Publish Nonfiction	Write and Publish Nonfiction	24	\$109				
CEC	51	Individual Excellence	Individual Excellence	24	\$109				
CEC	52	Supply Cain Management Fundamen	Supply Cain Management Fundamentals	24	\$109				
CEC	923	Easy English I	Easy English I	24	\$109				

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CEC	1002	Administrative Professional with Microsoft Office	Admin Professional w/Microsoft	380	\$1,995				
CEC	1009	Microsoft Word, Introduction	Microsoft Word, Introduction	24	\$109				
CEC	1010	Microsoft Excel, Introduction	Microsoft Excel, Introduction	24	\$109				
CEC	1014	Photo Nature with Digital Camera	Photo Nature with Digital Camera	24	\$109				
CEC	1015	Real Estate Investing II	Real Estate Investing II	24	\$109				
CEC	1027	Teaching Smarter with SMART Board	Teaching Smarter with SMART Board	24	\$109				
CEC	1028	Chemical Plant Operations	Chemical Plant Operations	400	\$2,595				
CEC	1039	Easy English II	Easy English II	24	\$109				
CEC	1041	Diff Instruction & Response	Diff Instruction & Response	24	\$109				
CEC	1043	Easy English III	Easy English III	24	\$109				
CEC	1093	Small Business Marketing	Small Business Marketing	24	\$109				
CEC	1117	Sit-Down Forklift	Sit-Down Forklift	1	\$20				
CEC	1125	Introduction to OSHA & OSH Act	Introduction to OSHA & OSH Act	4	\$20				

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CEC	1140	Medical Billing and Coding	Medical Billing and Coding	240	\$1,795				
CEC	1152	Property and Casualty Insurance Pre	Property & Casualty Insurance	6	\$79				
CEC	1154	Eating Well for a Healthy Mouth	Eating Well for a Healthy Mouth	3	\$8				
CEC	1155	Texas Jurisprudence in Dentistry	Texas Jurisprudence in Dentistry	4	\$32				
CEC	1156	Texas Food Handler+ TABC Certificati	Texas Food Handler + TABC Cert	4	\$22				
CEC	1157	HAZWOPER 1st Responder Awarene	HAZWOPER 1st Responder Awa	4	\$75				
CEC	1220	Certificate in Holistic and Integrative	Cert. in Integrative Mental	50	\$475				
CEC	1257	Business Plan	Business Plan	24	\$109				
CEC	1308	Organic Gardening	Organic Gardening	24	\$109				
CEC	1312	Introduction to Interior Desig	Introduction to Interior Desig	24	\$109				
CEC	1313	Event Management and Design	Event Management and Design	300	\$1,995				
CEC	1314	Start a Business in Floristry	Start a Business in Floristry	310	\$2,795				
CEC	1333	Start Your Own Business in landscapi	Start a Landscaping Business	310	\$2,425				

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CEC	1413	GED Test Preparation	GED Test Preparation	24	\$109				
CEC	1504	Start Your Business in Bookkeeping Administration	Business in Bookkeeping Administration	440	\$2,725				
CEC	1552	Microsoft Office 2010 Master Certification Training	MS Office '10 Master Cert Training	300	\$1,695				
CEC	1605	Mastering Public Speaking	Mastering Public Speaking	24	\$109				
CEC	2005	Spanish for Banking	Spanish for Banking	16	\$165				
CEC	2006	Spanish for Construction	Spanish for Construction	16	\$165				
CEC	2007	Spanish for Educators	Spanish for Educators	16	\$165				
CEC	2008	Spanish for EMT & Paramedic	Spanish for EMTs & Paramedics	16	\$165				
CEC	2010	Spanish for Food Service	Spanish for Food Service	16	\$165				
CEC	2011	Spanish for Health Care	Spanish for Health Care	16	\$165				
CEC	2012	Spanish for Hospitality	Spanish for Hospitality	16	\$165				
CEC	2013	Spanish for Human Resources	Spanish for Human Resources	16	\$165				
CEC	2014	Spanish for Law Enforcement	Spanish for Law Enforcement	16	\$165				

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CEC	2015	Spanish for Manufacturing	Spanish for Manufacturing	16	\$165				
CEC	2017	Spanish for Social Services	Spanish for Social Services	16	\$165				
CEC	2018	Spanish for the Workplace	Spanish for the Workplace	16	\$165				
CEC	2019	Spanish for Warehouse & Distributio	Spanish for Warehouses & Dist	16	\$165				
CEC	2029	Spanish for Firefighters	Spanish for Firefighters	16	\$165				
CEC	2030	Spanish for Teachers	Spanish for Teachers	15	\$99				
CEC	2031	Spanish for Real Estate	Spanish for Real Estate	15	\$99				
CEC	2032	Spanish for Manufacturing & Wareh	Spanish for MFG & WHSE	16	\$165				
CEC	2033	Spanish for Housekeeping	Spanish for Housekeeping	16	\$165				
CEC	2083	Certified Personal Trainer	Certified Personal Trainer	62	\$995				
CEC	2516	Certificate Stress Management	Certificate Stress Management	14	\$84				
CEC	3001	MS Office 10 Master Cert Train	MS Office 10 Master Cert Train	300	\$1,695				
CEC	3004	Mobile & Desktop Web Developer	Mobile & Desktop Web Developer	460	\$2,995				

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CEC	3053	Speed Spanish I	Speed Spanish	24	\$109				
CEC	3054	Beginning Conv. French	Beginning Conv. French	24	\$109				
CEC	3055	Speed Spanish II	Speed Spanish II	24	\$109				
CEC	3056	Spanish in the Classroom	Spanish in the Classroom	24	\$109				
CEC	3438	Leadership	Leadership	24	\$109				
CEC	3439	Grammar Refresher	Grammer Refresher	24	\$109				
CEC	4000	Carpentry	Carpentry	80	\$1,595				
CEC	4001	HVAC Technician	HVAC Technician	265	\$3,795				
CEC	4003	Alternating Current Motors	Alternating Current Motors	24	\$20				
CEC	5066	Music Made Easy	Music Made Easy	24	\$109				
CEC	5103	Project Management @ e-Speed	Project Management @ e-Speed	24	\$109				
CEC	5105	Teaching ESL/EFL, Introduction	Teaching ESL/EFL, Introduction	24	\$109				
CEC	5108	Become a Veterinary Assistant	Become a Veterinary Assistant	24	\$109				

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CEC	5109	Fund. of Supervision and Management	Fund. of Supervision & Mgmt II	24	\$109				
CEC	5111	Six Sigma-Total Quality Applications	Six Sigma-Total Quality Applications	24	\$109				
CEC	5114	PMP Certification Prep II	PMP Certification Prep II	24	\$125				
CEC	5116	Microsoft Excel, Advanced	Microsoft Excel, Advanced	24	\$109				
CEC	5124	Teaching Math	Teaching Math	24	\$109				
CEC	5259	Certificate in Meditation	Certificate in Meditation	8	\$68				
CEC	7036	Empowering Disabled Students	Empower Student W/Disabilities	24	\$109				
CEC	7040	Navigating Divorce	Navigating Divorce	24	\$109				
CEC	7042	Start Your Career with LinkedIn	Start Your Career with LinkedIn	24	\$109				
CEC	7168	Advanced Web Pages	Advanced Web Pages	24	\$109				
CEC	7171	Java Programming, Intermediate	Java Programming, Intermediate	24	\$109				
CEC	7177	GRE Preparation I	GRE Preparation Part I	24	\$109				
CEC	7178	GRE Preparation II	GRE Preparation II	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7210	Effective Business Writing	Effective Business Writing	24	\$109				
CEC	7211	Understand Human Resource Functi --	Understand Human Resource Function	24	\$109				
CEC	7212	Customer Service Fundamentals	Customer Service Fundamentals	24	\$109				
CEC	7213	Achiev. Top Search Engine Pos.	Achiev. Top Search Engine Pos.	24	\$109				
CEC	7214	Get Grants!	Get Grants!	24	\$109				
CEC	7215	Mystery Writing	Mystery Writing	24	\$109				
CEC	7218	Business Analysis, Introduction	Business Analysis, Intro.	24	\$109				
CEC	7223	Achieving Success Difficult People	Achieving Success Difficult People	24	\$109				
CEC	7229	Designing Effective Websites	Designing Effective Websites	24	\$109				
CEC	7230	Secrets of Better Photography	Secrets of Better Photography	24	\$109				
CEC	7235	Video Game Design and Developme --	Video Game Design and Develop	500	\$1,995				
CEC	7236	Final Cut Pro, Introduction	Final Cut Pro, Introduction	24	\$109				
CEC	7238	Certificate in Brain Health	Certificate in Brain Health	10	\$66				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7240	Introduction to Lightroom	Introduction to Lightroom	24	\$109				
CEC	7250	Writing Essentials	Writing Essentials	24	\$109				
CEC	7252	Human Anatomy and Physiology	Human Anatomy and Physiology	24	\$109				
CEC	7253	Beginning Writers Workshop	Writers Workshop, Beginning	24	\$109				
CEC	7255	Grammar for ESL	Grammar for ESL	24	\$109				
CEC	7256	Six-Sigma Black Belt	Six-Sigma Black Belt	200	\$2,695				
CEC	7259	Becoming Grant Writing Consult	Becoming Grant Writing Consult	24	\$109				
CEC	7263	SQL, Introduction	SQL, Introduction	24	\$109				
CEC	7265	Distribution and Logistics Management	Distribution and Logistics Management	24	\$109				
CEC	7266	Certificate in Complementary and Alternative Medicine	Cert. Complementary & Alt Med	22	\$259				
CEC	7267	Wow, What a Great Event!	Wow, What a Great Event!	24	\$109				
CEC	7268	Oracle, Introduction	Oracle, Introduction	24	\$109				
CEC	7276	Marketing Your Business on the Internet	Marketing Business on Internet	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7277	Purchasing Fundamentals	Purchasing Fundamentals	24	\$109				
CEC	7278	Learn to Buy and Sell on eBay	Learn to Buy and Sell on eBay	24	\$109				
CEC	7287	C# Programming for the Absolute Beginner	C# Prog, Intro	24	\$109				
CEC	7288	C# Programming, Intermediate	C# Programming, Intermediate	24	\$109				
CEC	7298	Microsoft Project, Introduction	Microsoft Proj, Intro	24	\$109				
CEC	7301	Database Development, Introduction	Database Development, Intro.	24	\$109				
CEC	7304	Administrative Assistant Applications	Administrative Assistant Applications	24	\$109				
CEC	7305	Biology, Introduction	Biology, Introduction	24	\$109				
CEC	7306	CompTIA A+ Certification Prep, Basic	CompTIA A+ Cert Prep, Basic	24	\$125				
CEC	7307	CompTIA A+ Certification Prep, Intermediate	CompTIA A+ Cert Prep, Inter	24	\$125				
CEC	7311	Pleasures of Poetry	Pleasures of Poetry	24	\$109				
CEC	7315	Writing for Children	Writing for Children	24	\$109				
CEC	7316	C++Programming, Introduction	C++Programming, Introduction	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7322	Keys Effective Communication	Keys Effective Communication	24	\$109				
CEC	7324	Workers' Compensation	Workers' Compensation	24	\$109				
CEC	7326	The Creative Classroom	The Creative Classroom	24	\$109				
CEC	7332	Keys to Effective Editing	Keys to Effective Editing	24	\$109				
CEC	7336	Project Management Fundamentals	Project Management Fundamental	24	\$109				
CEC	7337	Total Quality Fundamentals	Total Quality Fundamentals	24	\$109				
CEC	7338	Linux, Introduction	Linux, Introduction	24	\$109				
CEC	7344	Write Like a Pro	Write Like a Pro	24	\$109				
CEC	7345	Professional Sales Skills	Professional Sales Skills	24	\$109				
CEC	7351	Get Assertive!	Get Assertive!	24	\$109				
CEC	7353	Writing for ESL	Writing for ESL	24	\$109				
CEC	7359	Introduction to ASP.NET	Introduction to ASP.NET	24	\$109				
CEC	7363	Records Management Certificate	Records Management Certificate	180	\$1,595				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7364	Real Estate Law	Real Estate Law	24	\$109				
CEC	7372	Drawing for the Absolute Beginner	Drawing for Absolute Beginners	24	\$109				
CEC	7375	Survival Kit for New Teachers	Survival Kit for New Teachers	24	\$109				
CEC	7377	Enhancing Language Development	Enhancing Language Development	24	\$109				
CEC	7378	CSS3 and XHTML5, Introduction	CSS and XHTML, Intro	24	\$109				
CEC	7380	Microsoft Outlook, Introduction	Microsoft Outlook, Intro	24	\$109				
CEC	7381	MS PowerPoint, Introduction	MS PowerPoint, Introduction	24	\$109				
CEC	7382	Microsoft Project, Introduction	Microsoft Project, Introduction	24	\$109				
CEC	7391	Interpersonal Communication	Interpersonal Communication	24	\$109				
CEC	7393	HIPAA Compliance	HIPAA Compliance	24	\$109				
CEC	7396	Start Your Own Small Business	Start Your Own Small Business	24	\$109				
CEC	7397	Romance Writing Secrets	Romance Writing Secrets	24	\$109				
CEC	7401	Conversational Japanese	Conversational Japanese	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7402	PHP and MySQL, Intermediate	PHP and MySQL, Intermediate	24	\$109				
CEC	7410	Physical Therapy Aide	Physical Therapy Aide	150	\$1,895				
CEC	7412	Illustrator, Introduction	Illustrator, Introduction	24	\$109				
CEC	7418	Quickbooks, Introduction	Intro. to QuickBooks	24	\$109				
CEC	7421	CSS and XHTML, Intermediate	CSS and XHTML, Intermediate	24	\$109				
CEC	7422	Keyboarding	Keyboarding	24	\$109				
CEC	7424	Introduction to Microsoft Publisher	Microsoft Pub., Intro	24	\$109				
CEC	7428	QuickBooks, Intermediate	Intermediate QuickBooks	24	\$109				
CEC	7429	Craft of Magazine Writing	Craft of Magazine Writing	24	\$109				
CEC	7430	Write Your Life Story	Write Your Life Story	24	\$109				
CEC	7431	Writeriffic: Creativity Training for Writers	Writeriffic:Creativity-Writers	24	\$109				
CEC	7432	LSAT Preparation Part I	LSAT Preparation Part I	24	\$109				
CEC	7433	Operate Home-Based Business	Operate Home-Based Business	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7440	LSAT Preparation Part II	LSAT Preparation Part 2	24	\$109				
CEC	7444	Certificate in Gerontology	Certificate in Gerontology	44	\$209				
CEC	7446	Start Your Own Consulting Practice	Start Your Own Consulting Practice	24	\$109				
CEC	7451	Photoshop CS, Intermediate	Photoshop CS, Intermediate	24	\$109				
CEC	7456	CompTIA A+ Certification Training	CompTIA A+ Cert. Training	230	\$1,695				
CEC	7458	Introduction to Adobe Acrobat	Introduction to Adobe Acrobat	24	\$109				
CEC	7459	Using Cell Phones in Classroom	Using Cell Phones in Classroom	16	\$145				
CEC	7460	Creating Mobile Apps with HTML	Creating Mobile Apps w/HTML	24	\$109				
CEC	7461	CSS3 and XHTML5, Advanced	Advanced CSS and HTML	24	\$109				
CEC	7495	Medical Billing & Coding + Medical Terminology	Billing & Coding + Med Term	300	\$1,995				
CEC	7503	Clinical Dental Assistant	Clinical Dental Assistant	240	\$1,995				
CEC	7505	Lose Weight and Keep It Off	Lose Weight and Keep It Off	24	\$109				
CEC	7529	GED Review	GED Review	36	\$200				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7536	Mastery of Business Fundamentals	Mastery of Business Fund.	24	\$109				
CEC	7537	Advanced Grant Proposal Writing	Adv. Grant Proposal Writing	24	\$109				
CEC	7538	Project Management Applications	Project Management Appl.	24	\$109				
CEC	7540	PMP Certification Prep I	(PMP)-Project Management Prof.	24	\$125				
CEC	7560	Developing Hybrid Courses	Developing Hybrid Courses	16	\$195				
CEC	7561	Certificate in Blended Instruction	Certificate in Blended Instruction	48	\$495				
CEC	7583	Introduction to Criminal Law	Intro. to Criminal Law	24	\$109				
CEC	7584	Creating Web Pages I	Creating Web Pages	24	\$109				
CEC	7585	Create a Classroom Website	Create a Classroom Website	24	\$109				
CEC	7586	Medical Terminology: A Word Association Approach	Medical Terminology	24	\$109				
CEC	7587	QuickBooks: Performing Payroll	Payroll in Quickbooks	24	\$109				
CEC	7589	A to Z Grantwriting	A to Z Grantwriting	24	\$109				
CEC	7590	Accounting Fundamentals I	Accounting Fundamentals I	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7594	ACT/SAT Test Review Part II	ACT/SAT Test Review Part II	24	\$109				
CEC	7595	Discover Digital Photography	Discover Digital Photography	24	\$109				
CEC	7597	Java Programming, Introduction	Intro. to Java Programming	24	\$109				
CEC	7600	Intermediate Dreamweaver	Intermediate Dreamweaver	24	\$109				
CEC	7602	Supervision and Management I, Fundamentals	Fund.Supervision & Management	24	\$109				
CEC	7605	Visual Basic, Introduction	Introduction to Visual Basic	24	\$109				
CEC	7613	Introduction to Dreamweaver	Introduction to Dreamweaver	24	\$109				
CEC	7614	Computer Skills for the Workplace	Computer Skills for Workplace	24	\$109				
CEC	7619	Paralegal	Paralegal Certificate Prog.	300	\$1,995				
CEC	7621	Microsoft Word, Intermediate	Inter.Microsoft Word	24	\$109				
CEC	7622	Understanding the Cloud	Understanding the Cloud	24	\$109				
CEC	7624	Intermediate Microsoft Access	Intermediate Microsoft Access	24	\$109				
CEC	7625	Microsoft Access, Introduction	Intro. to Microsoft Access	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	7626	Microsoft Excel, Intermediate	Inter. Microsoft Excel	24	\$109				
CEC	7628	CompTIA Network+ Certification Training	Network + Certificaton	80	\$1,495				
CEC	7630	Introduction to Networking	Introduction to Networking	24	\$109				
CEC	7639	Veterinary Assistant	Veterinary Assistant	170	\$1,995				
CEC	7640	Project Management	Project Managment	112	\$1,695				
CEC	7643	Writing Effective Grant Proposals	Writing Effective Grant Proposals	24	\$109				
CEC	7644	GMAT Preparation	GMAT Preparation	24	\$109				
CEC	7667	Building Teams that Work	Building Teams that Work	24	\$109				
CEC	7784	Career in Medical Writing	Career in Medical Writing	24	\$109				
CEC	7900	Creating WordPress Websites I	Creating WordPress Websites I	24	\$109				
CEC	7901	Creating WordPress Websites II	Creating WordPress Websites II	24	\$109				
CEC	9003	Spanish Medical Professionals	Spanish Medical Professionals	24	\$109				
CEC	9004	Understanding Adolescents	Understanding Adolescents	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	9016	Developing Your Professional Career	Developing Your Professional Career	16	\$145				
CEC	9019	Visual Basic.NET, Intermediate	Intermediate Visual Basic	24	\$109				
CEC	9079	Business Finance	Business Finance	24	\$109				
CEC	9497	Introduction to Python Programming	Python Programming Intro.	24	\$109				
CEC	9498	Introduction to Ajax Programming	Intro. to Ajax Programming	24	\$109				
CEC	9499	Intermediate SQL	Intermediate SQL	24	\$109				
CEC	9508	Introduction to Natural Health and H	Natural Health & Healing, Intro	24	\$109				
CEC	9600	Introduction to Nonprofit Managem	Intro. Nonprofit Management	24	\$109				
CEC	9601	Starting a Nonprofit	Starting a Nonprofit	24	\$109				
CEC	9605	Explore a Career as an Administrativ	Exp Career Admin Med Assistant	24	\$109				
CEC	9608	Legal Nurse Consulting	Legal Nurse Consulting	24	\$109				
CEC	9611	Identity Theft	Identity Theft	4	\$10				
CEC	9612	HAZWOPER 8 Hour Refresher	HAZWOPER 8 Hour Refresh	8	\$59				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	9615	Certificate in Food, Nutrition, and Health	Cert Food, Nutrition, & Health	16	\$96				
CEC	9618	HAZWOPER 40 Hour OSHA Training	HAZWOPER 40 Hour OSHA Training	40	\$295				
CEC	9619	Nursing Continuing Education-Leadership Kit	Nursing-Leadership Kit	14	\$179				
CEC	9630	Certificate in End of Life Care	Certificate in End of Life Care	24	\$249				
CEC	9633	Certified Bookkeeper	Certified Bookkeeper	140	\$1,995				
CEC	9638	Introduction to Crystal Reports	Intro. to Crystal Reports 10	24	\$109				
CEC	9639	Medical Transcription	Medical Transcription	24	\$109				
CEC	9645	Using Internet in Classroom	Using Internet in Classroom	24	\$109				
CEC	9648	Creating a Successful Business Plan	Creating a Successful Business Plan	24	\$109				
CEC	9650	Introduction to Algebra	Introduction to Algebra	24	\$109				
CEC	9651	GED Math Test	GED Math Test Prep	24	\$109				
CEC	9652	Technical Writing Fundamentals	Fundamentals Tech Writing	24	\$109				
CEC	9653	Conversational French	Conversational French	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	9658	Administrative Medical Specialist	Administrative Med Specialist	360	\$2,495				
CEC	9661	Start and Operate Your Own Home-Based Business	Start and Operate Your Own Home-Based Business	24	\$109				
CEC	9663	Secrets of the Caterer	Secrets of the Caterer	24	\$109				
CEC	9664	MS PowerPoint in the Classroom	MS PowerPoint in the Classroom	24	\$109				
CEC	9672	QuickBooks for Contractors	QuickBooks for Contractors	24	\$109				
CEC	9675	Solving Classroom Problems	Solving Classroom Problems	24	\$109				
CEC	9676	Handling Medical Emergencies	Handling Medical Emergencies	24	\$109				
CEC	9678	Financial Mathematics	Financial Mathematics	16	\$250				
CEC	9679	Personal Finance	Personal Finance	24	\$109				
CEC	9680	Math Refresher	Math Refresher	24	\$109				
CEC	9682	Web Applications Developer	Web Applications Developer	360	\$2,395				
CEC	9685	Cisco CCNA Certification Training	Cisco CCNA Cert Training	150	\$300				
CEC	9694	Food Safety Manager Training + TX S	Food Safety MGR Train + Exam	14.5	\$99				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	9696	Food Protection Manager Certification Exam	Food Protection Manager Cert.	1.5	\$55				
CEC	9697	Introduction to Statistics	Introduction to Statistics	24	\$109				
CEC	9698	Texas 4hr Esthetician	Texas 4hr Esthetician	4	\$30				
CEC	9699	10 Hour Construction Safety Orientation	10 Hr Construction Safety	10	\$59				
CEC	9701	Real Estate Investing	Real Estate Investing	24	\$109				
CEC	9702	Photoshop CS5, Introduction	Photoshop CS, Introduction	24	\$109				
CEC	9704	Food & Customer Service Skills Training	Food & Customer Service Skills	120	\$850				
CEC	9707	CompTIA Security+ Certification Training	Comp TIA Security+Cert Prep	80	\$1,495				
CEC	9725	Intermediate Photoshop	Intermediate Photoshop	24	\$109				
CEC	9726	Introduction to Chemistry	Introduction to Chemistry	24	\$109				
CEC	9727	Android Application Developer	Android Application Developer	120	\$1,695				
CEC	9728	High School Diploma w/Food and Customer Service	HS Diploma w/Food & CS	750	\$1,295				
CEC	9729	High School Diploma w/Retail Service Training	HS Diploma w/Retail Service	750	\$1,295				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	9730	Learning and Teaching Theories	Learning and Teaching Theories	16	\$197				
CEC	9731	Teachers Aide Certification	Teachers Aide Certification	208	\$3,499				
CEC	9732	Certificate in Teaching Adult	Certificate in Teaching Adult	32	\$295				
CEC	9733	Substitute Teacher Preparation	Substitute Teacher Preparation	16	\$145				
CEC	9734	Fostering Online Discussion	Fostering Online Discussion	16	\$145				
CEC	9735	Teaching High School Students	Teaching High School Students	24	\$109				
CEC	9736	Teaching Online Successfully	Teaching Online Successfully	8	\$225				
CEC	9740	HAZWOPER 24Hr + GHS OSHA Hazard Communication	HAZWOPER 24Hr + GHS OSHA	25	\$199				
CEC	9741	HAZWOPER 40Hr + GHS OSHA Hazard Communication	HAZWOPER 40Hr + GHS OSHA	41	\$295				
CEC	9804	Mastering Digital Photo People	Mastering Digital Photo People	24	\$109				
CEC	9805	PC Security, Introduction	Introduction to PC Security	24	\$109				
CEC	9807	Business Marketing Writing	Business Marketing Writing	24	\$109				
CEC	9810	Beginner's Guide to Getting Published	Beginner's Guide to Getting Published	24	\$109				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	9811	Employment Law Fundamentals	Employment Law Fundamentals	24	\$109				
CEC	9812	Accounting Fundamentals II	Accounting Fundamentals II	24	\$109				
CEC	9813	PHP and MySQL, Introduction	Intro. to PHP and MySQL	24	\$109				
CEC	9814	Administrative Assistant Fundament	Admin Assistant Fundamentals	24	\$109				
CEC	9815	Manufacturing Applications	Manufacturing Applications	24	\$109				
Public Safety: Fire Science									
FIRS	1001	Firefighter Certification I	Firefighter Certification I	96	\$250				
FIRS	1003	Firefighter Agility & Fitness	Firefighter Agility & Fitness	48	\$200				
FIRS	1007	Firefighter Certification II	Firefighter Certification II	112	\$300				
FIRS	1013	Firefighter Certification III	Firefighter Certification III	80	\$200				
FIRS	1019	Firefighter Certification IV	Firefighter Certification IV	64	\$200				
FIRS	1023	Firefighter Certification V	Firefighter Certification V	96	\$200				
FIRS	1029	Firefighter Certification VI	Firefighter Certification VI	80	\$200				
FIRS	1033	Firefighter Certification VII	Firefighter Certification VII	112	\$200				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
FIRT	1002	Plans Examiner I	Plans Examiner I	32	\$168				
FIRT	1008	Fire Inspector I	Fire Inspector I	96	\$480				
FIRT	1040	Fire Inspector II	Fire Inspector II	80	\$350				
Public Safety: Health/EMSP									
EMSP	1019	BLS Health Care Provider	CPR Basic Life Support	7.5	\$40				
EMSP	1091	National Registry Skills Prep-Interm	Special Topics in EMT	9.5	\$100				
EMSP	2000	Methods of Teaching-EMS	Methods of Teaching-EMS	48	\$125				
Public Safety: Law Enforcement									
CJLE	1006	Basic Peace Officer I	Basic Peace Officer I	176	\$284				
CJLE	1012	Basic Peace Officer II	Basic Peace Officer II	176	\$284				
CJLE	1018	Basic Peace Officer III	Basic Peace Officer III	176	\$257				
CJLE	1024	Basic Peace Officer IV	Basic Peace Officer IV	176	\$257				
CJLE	1040	Special Investigative Topics	Special Investigative Topics	8	\$56				
CJLE	1094	Elder Abuse	Spec.Top.Law Enforc.Police Sci	16	\$112				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CJLE	1094	Human Trafficking	Spec.Top.Law Enforc.Police Sci	8	\$56				
CJLE	1094	Legal Updates	Spec.Top.Law Enforc.Police Sci	8	\$56				
CJLE	1094	Racial Profiling	Spec.Top.Law Enforc.Police Sci	8	\$56				
CJLE	2000	Concealed Hangun	Prof Develop Criminal Justice	10	\$80				
CJLE	2037	Patrol Rifle	Advanced Firearms	24	\$120				
CJLE	2038	Firearms Instructor	Firearms Instructor Course	40	\$280				
CJLE	2038	Firearms Insttuctor	Firarms Instructor Course	40	\$280				
CJLE	2049	Basic Instructor	Basic Instructor	40	\$280				
CJLE	2049	Basic Instructor	Basic Instructor	40	\$280				
CJSA	1006	Civil Process	Le-Civil Process	20	\$140				
VAST Program									
CEC	1637	Reading Wkshp I,II,III VAST	Reading Wkshp I,II,III VAST	39	\$230				
CEC	1656	Beginning Keyboarding VAST	Beginning Keyboarding VAST	39	\$230				
CEC	1706	Indpndt Living I VAST	Indpndt Living I VAST	39	\$230				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	1707	Independent Living II VAST	Independent Living II VAST	39	\$230				
CEC	1708	Work Etiquette VAST	Work Etiquette VAST	39	\$230				
CEC	1773	Exploring Houston VAST	Exploring Houston VAST	39	\$230				
CEC	1774	Creative Entrepreneurship VAST	Creative Entrepreneurship VAST	39	\$230				
CEC	1775	Intermediate Word -VAST	Intermediate Word -VAST	39	\$230				
CEC	1780	Life Skills Math I,II,III VAST	Life Skills Math I,II,III VAST	39	\$230				
CEC	1781	Basic Math I VAST	Basic Math I VAST	39	\$230				
CEC	1782	Basic Math II VAST	Basic Math II VAST	39	\$230				
CEC	1786	Intro to Study Skills VAST	Intro to Study Skills VAST	39	\$230				
CEC	1787	Reading Workshop I VAST	Reading Workshop I VAST	39	\$230				
CEC	1788	Reading Workshop II VAST	Reading Workshop II VAST	39	\$230				
CEC	1789	Reading Workshop III VAST	Reading Workshop III VAST	39	\$230				
CEC	1790	Reading Imprvmnt VAST	Reading Imprvmnt VAST	39	\$230				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
CEC	1791	Intro to Computers VAST	Intro to Computers VAST	39	\$230				
CEC	1793	Intro to Excel VAST	Intro to Excel VAST	39	\$230				
CEC	1794	Intro to Office Skills VAST	Intro to Office Skills VAST	39	\$230				
CEC	1795	Intro to Word VAST	Intro to Word VAST	39	\$230				
CEC	1796	Career Exploration VAST	Career Exploration VAST	39	\$230				
CEC	1800	Intro to Customer Service VAST	Intro to Customer Service VAST	39	\$230				
CEC	1806	Job Search & Employment Skills	Job Search & Employment Skills	39	\$230				
CEC	1807	Employment Success VAST	Employment Success VAST	39	\$230				
CEC	1808	Powerpoint VAST	Powerpoint VAST	39	\$230				
CEC	7182	VAST: Intro Digital Photo	VAST: Intro Digital Photo	39	\$230				
CEC	8020	Retail Training	Retail Training	39	\$230				
CEC	8308	Bus Communications: VAST	Bus Communications: VAST	39	\$230				
CEC	8309	Business Writing - VAST	Business Writing - VAST	39	\$230				

Subject	Catalog	HCC Course Title	WECM Title	Current Contact Hours	Current Fee	Out of State Fee (F1 Student Only)	Proposed Contact Hours	Proposed Fee	Date Submitted
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CEC	9708	Office Skills Intrnshp VAST	Office Skills Intrnshp VAST	39	\$230				
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Total of Records	580
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REPORT ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
C.	Report on Student Success	Dr. Cesar Maldonado Dr. Kimberly Beatty

DISCUSSION

Update on student success agenda and input from the Achieving the Dream visit.

DESCRIPTION OR BACKGROUND

Through our participation in Achieving the Dream, HCC has two coaches, a leadership and data coach. These coaches visit once a year to evaluate our continuous improvement in developing and implementing a comprehensive student success agenda.

FISCAL IMPACT

THECB provides funding to colleges based upon a funding model dependent upon factors to include success and completion.

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

C. Increase student completion

ATTACHMENTS:

Description	Upload Date	Type
ATD Visit Report	4/8/2016	Presentation

This item is applicable to the following: District



HOUSTON COMMUNITY COLLEGE

**Student Success Report Item:
Achieving the Dream Visit**

April 14, 2016

Overview

Visit occurred February 3 and 4

Agenda included:

- Meeting with Strategic Planning Team
- Meeting with Office of Institutional Research (OIR)
- Meeting with Instructional and Student Service division leaders
- Participation in the shared services project presentation meeting
- Conversation with the Expanded Cabinet

Feedback Letter

Progress

- Major improvements in OIR
- Impressive progress with the development of shared services projects
- Impressive progress with the Guided Pathways initiative
- Increased alignment within the new structure

Challenges

- Strong, visionary leadership in student services
- A communication plan
- Ongoing utilization of disaggregated data to inform decision making

REPORT ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
D.	Report on Annual Licensure/Certification	Dr. Cesar Maldonado Dr. Kimberly Beatty

DISCUSSION

Update on licensure/certification pass rates.

DESCRIPTION OR BACKGROUND

Licensure/certification examinations are an important aspect to instruction at HCC. Most third-party accreditations have a standard regarding licensure/certification pass rates. These licensure/certification pass rates often strengthen the credibility of the programs. In many cases they serve to validate program curriculum or the need to make curriculum revisions. Third-party accreditation licensure/certificate pass rate standards vary from 70% to 80%. For those programs with no third-party accreditation standard, the HCC institutional licensure/certification pass rate standard will be 75%. The Texas Higher Education Coordinating Board (THECB) requires that institutions submit licensure/certification pass rates annually for all programs. The information to the THECB is reported by student by program.

FISCAL IMPACT

N/A

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

D. Ensure that the instructional programs prepare students for success in the current and future working environments

ATTACHMENTS:

Description	Upload Date	Type
HCC Licensure Programs and Standards	4/1/2016	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District



HOUSTON COMMUNITY COLLEGE

Licensure/Certification Annual Report Spring 2016

Points to Consider

- Results reported by agency or program
- Results availability varies program by program
- Results tracked for a four year period
- Low results may be attributed to exams being voluntary and not required for employment

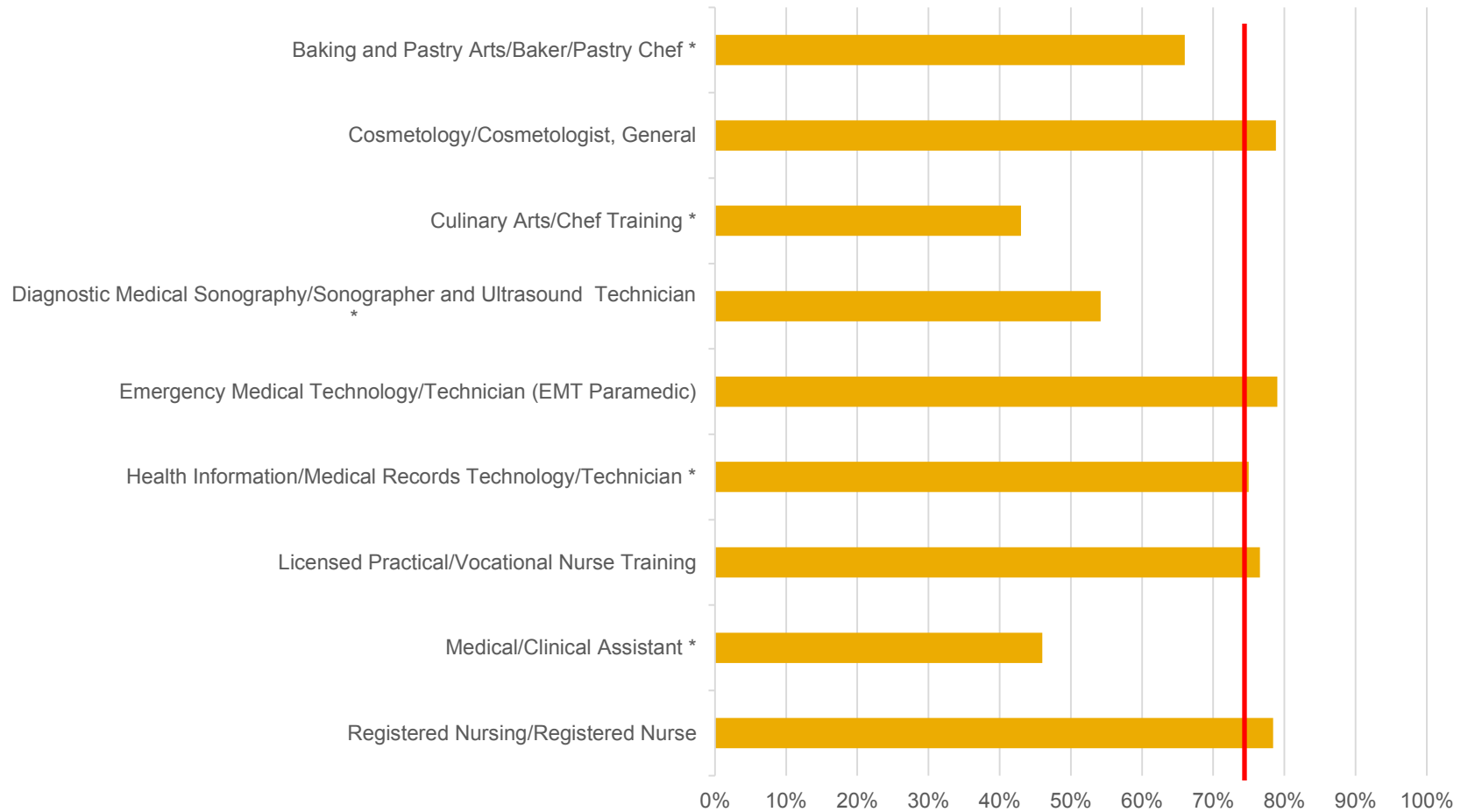
Points to Consider

- THECB requires annual reporting of licensure and certification pass rates
- Effective Spring 2016, District Office took responsibility for collecting and maintaining annual data
- HCC's institutional standard of 75%

Intervention Strategy Checklist

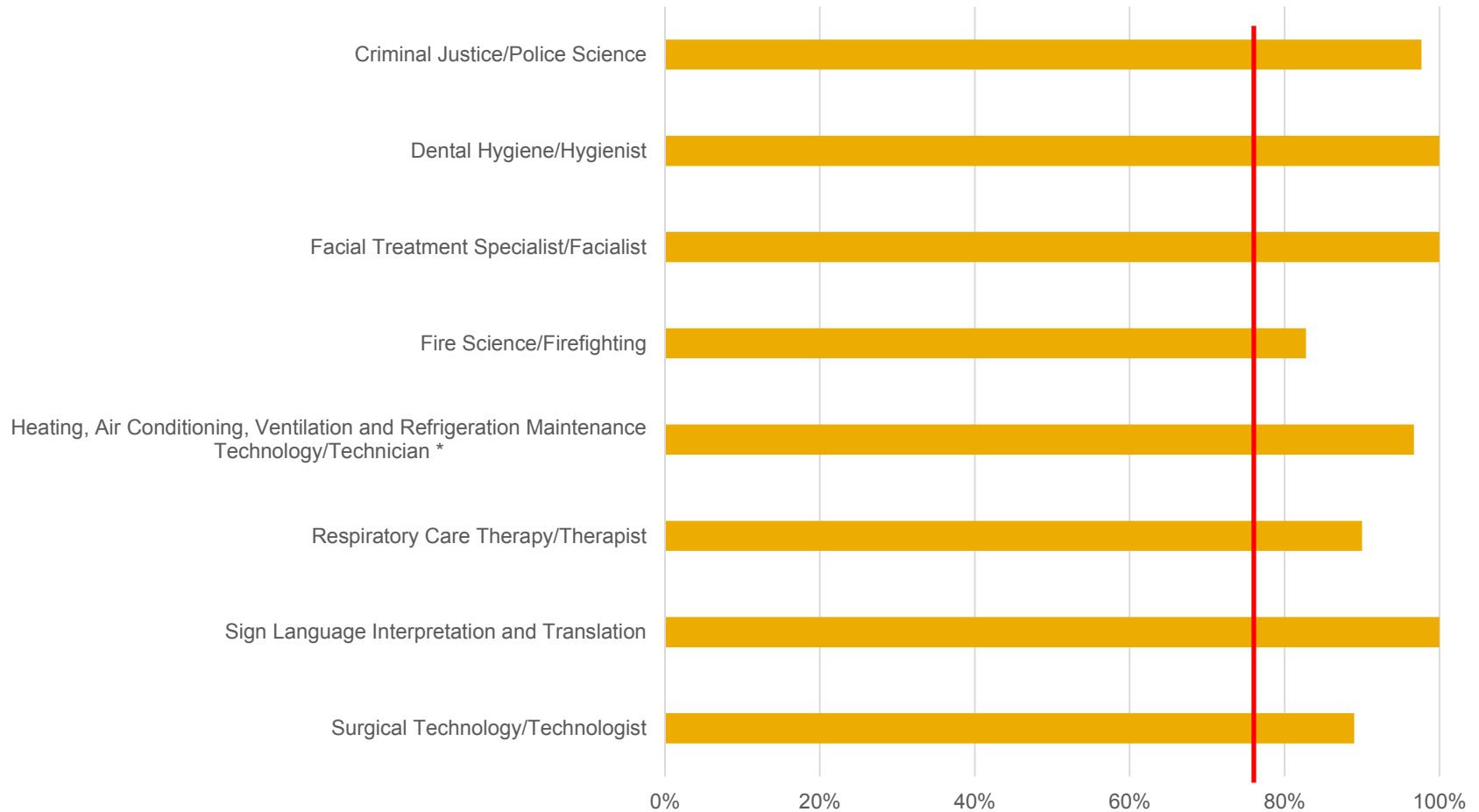
- Capstone courses provide comprehensive review of learning outcomes, contain test-taking strategies and practice mock exams
- Exam Preparation Courses specific to program student learning outcomes
- Review of exam results by faculty to address deficiencies
- Realignment of curriculum
- Use of predictive review exams such as HESI

Licensure and Certification Annual Report 2015 (Chart 1 of 3)



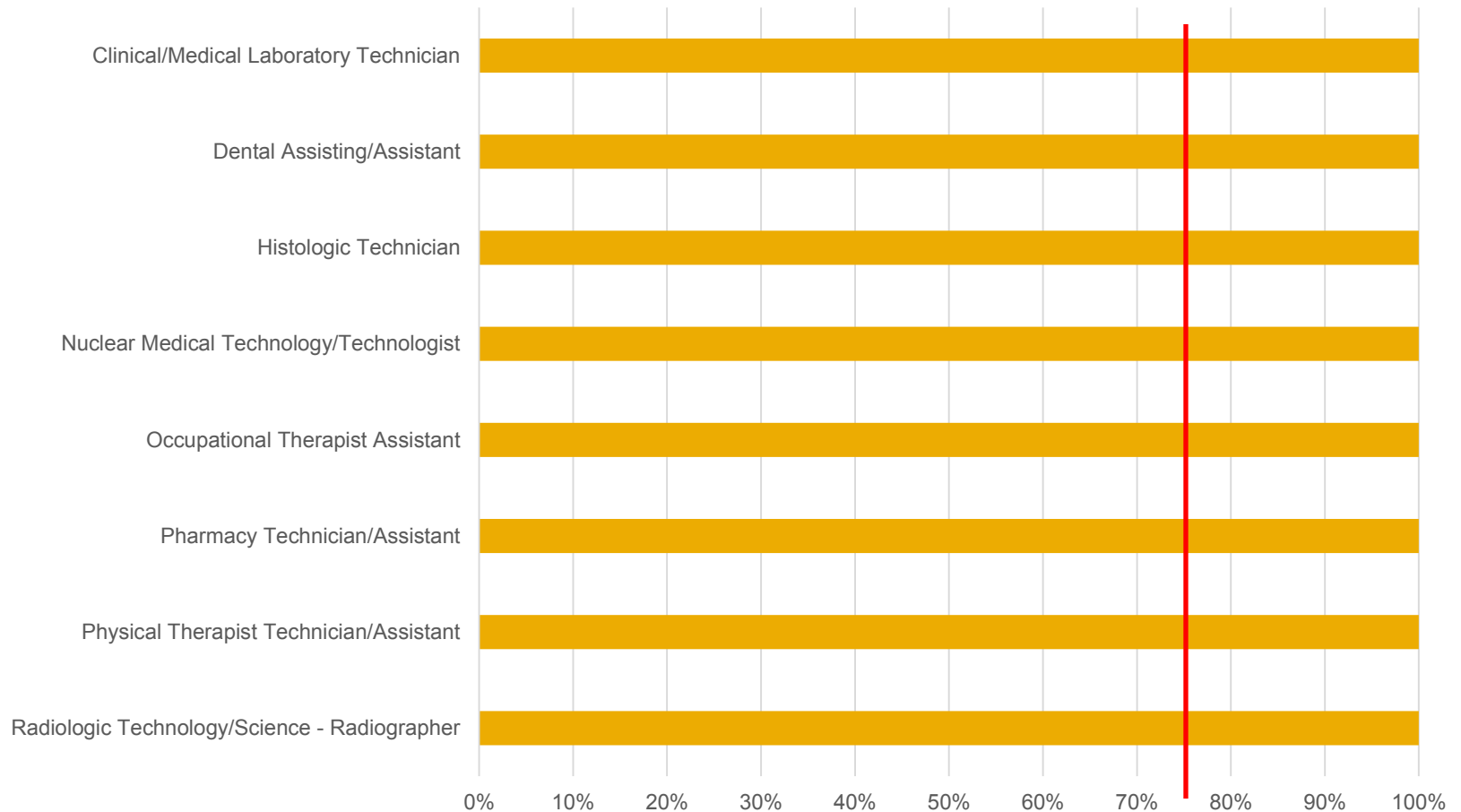
* Denotes Not Required for Employment

Licensure and Certification Annual Report 2015 (Chart 2 of 3)



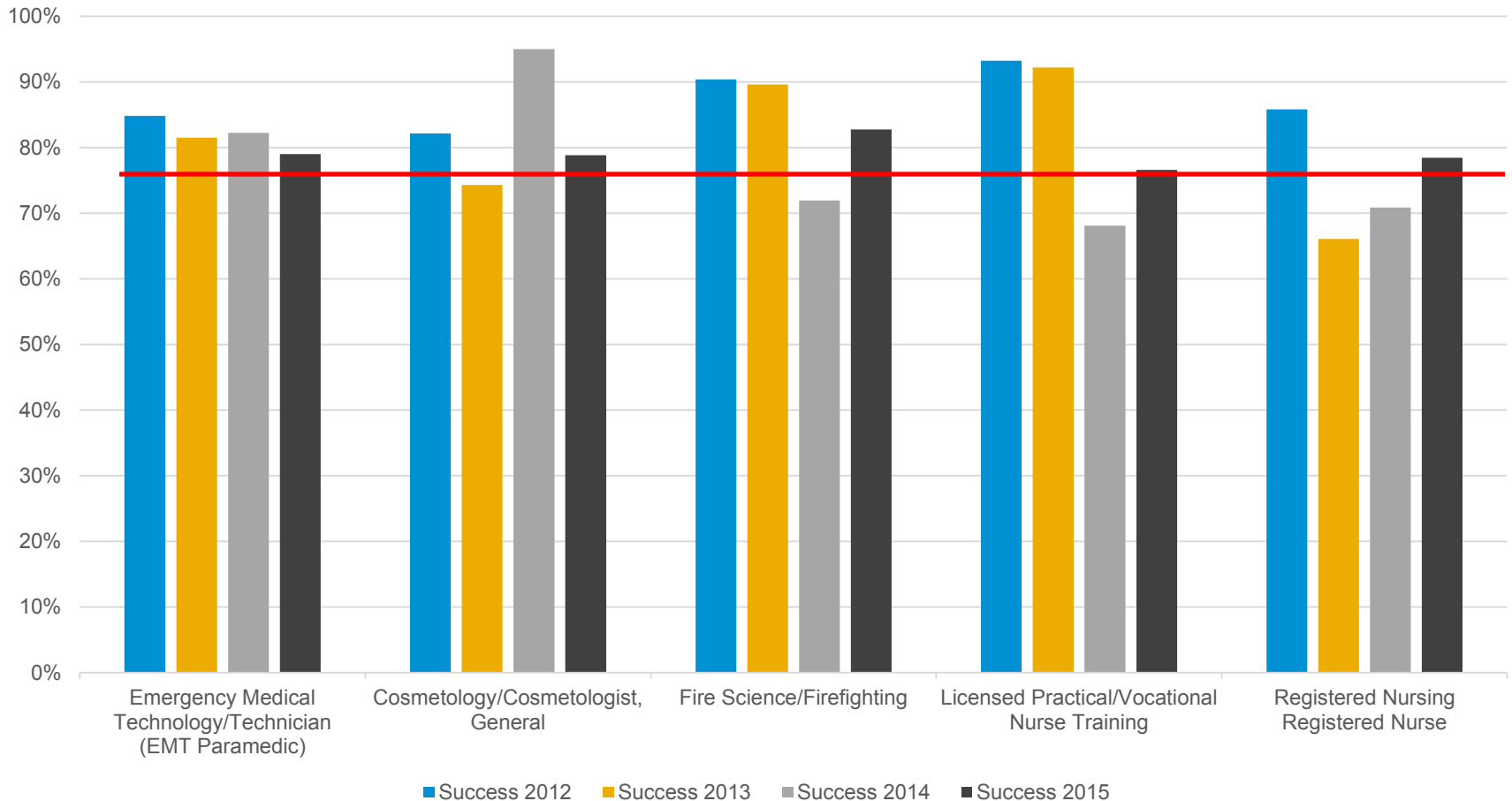
* Denotes Not Required for Employment

Licensure and Certification Annual Report 2015 (Chart 3 of 3)

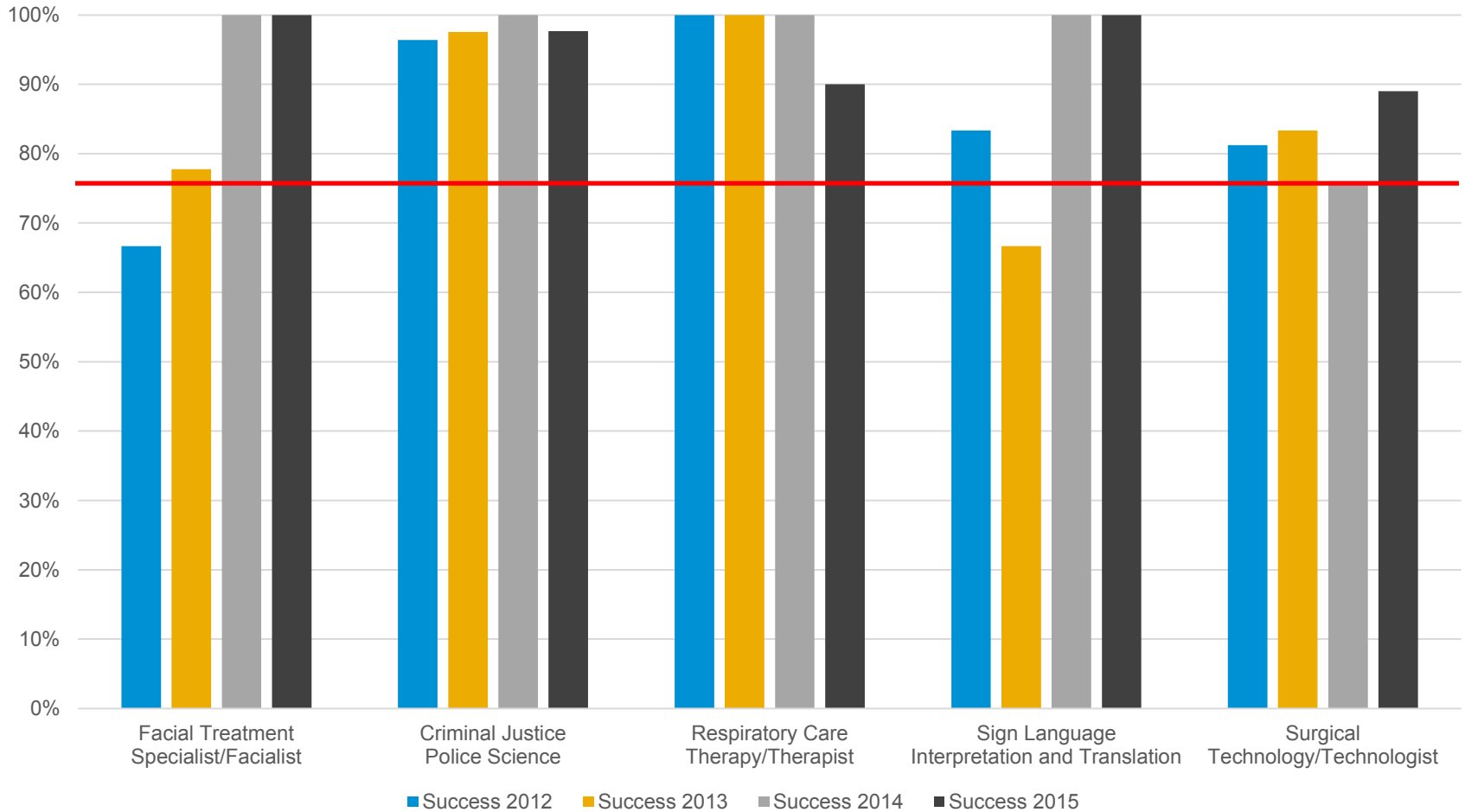


* Denotes Not Required for Employment

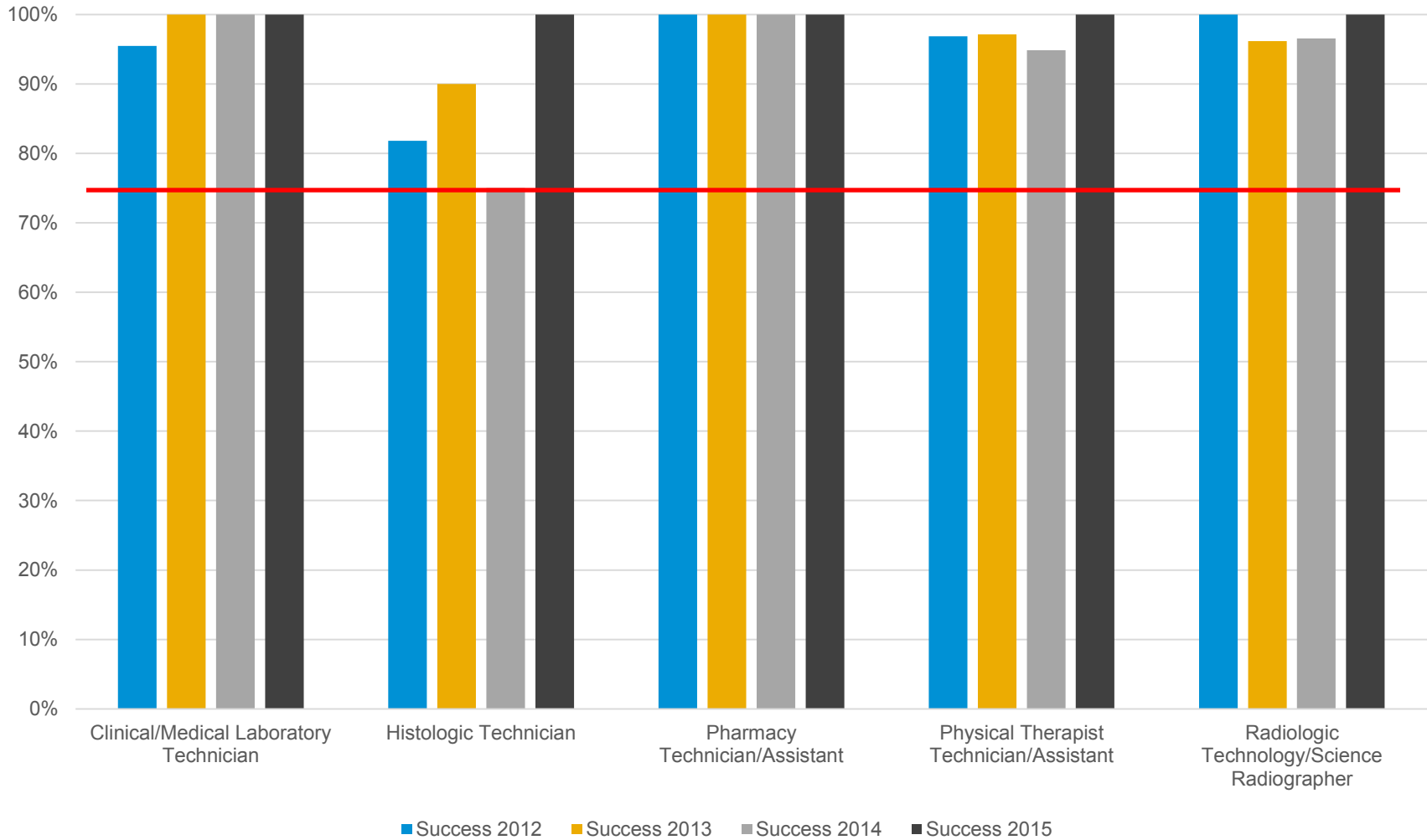
Licensure and Certification Annual Report (Chart 1 of 3)



Licensure and Certification Annual Report (Chart 2 of 3)



Licensure and Certification Annual Report (Chart 3 of 3)



REPORT ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
E.	Report on Athletics and Recreational Sports	Dr. Cesar Maldonado Dr. Phillip Nicotera

DISCUSSION

Provide an update on the Spring 2016 Recreational Sports programming for District-wide.

DESCRIPTION OR BACKGROUND

In 2008 the Board of Trustees approved a Recreational Sports Fee for the purpose of providing students with the funding necessary to promote student engagement and participation in recreational activities, club sports and wellness programs. The report will provide a summary of program highlights and activities District-wide for the Spring 2016 semester.

FISCAL IMPACT

N/A

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

B. Improve the student experience

3. PERFORMANCE EXCELLENCE

A. Focus on one HCC and consistency of quality experience across the campuses, departments and facilities

ATTACHMENTS:

Description	Upload Date	Type
Update on Recreational Sports	4/12/2016	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest



Recreational Sports Update Spring 2016

Club Sports Activities

Extramural - Competitions/events held outside the boundaries of the college.

Intramural - Competitions/events restricted to HCC participation only.

Club Sports Activities by College: Spring 2016

Program	Central (Vacant)	Coleman	Northeast	Northwest	Southeast	Southwest
Baseball (M)			X			
Basketball (M)			X	X	X	X
Basketball (W)				X		X
Soccer (M)	X	X (Coed)	X	X	X	X
Soccer (W)	X (Coed)		X	X	X	X
Flag Football (Coed)	X	X	X			
Tennis (Coed)		X	X			
Volleyball (W)					X	X
Dance (Coed)						X
Cycling (Coed)			X			
Softball (Coed)						X
Table Tennis (Coed)		X				

Recreational Activities by College: Spring 2016

Event	Central* (Vacant)	Coleman	Northeast	Northwest	Southeast	Southwest
Health Fairs	X	X			X	X
Recruiting Fairs	X	X	X	X	X	X
Lunch & Learn		X	X	X	X	X
NFL Pick 'Em						X
Paintball	X	X			X	X
Sports Tournaments					X	X
Sports Day/ Beach Day				X	X	X
National Awareness Days		X	X	X		X
Welcome/School Spirit Weeks	X	X	X	X	X	X
Trampoline Dodgeball				X		X
Bowling/ Recreation Night	X	X		X	X	

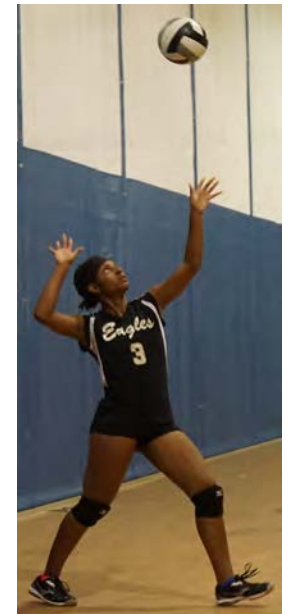
Recreational Activities by College: Spring 2016

Event	Central* (Vacant)	Coleman	Northeast	Northwest	Southeast	Southwest
Pep Rally						X
Skate Night				X		
Laser Tag				X		
Fitness Programs	X	X	X	X	X	X
Jersey Thursday					X	
Fun Day Tournament					X	
Health/Wellness Week		X	X		X	X
Fitness Challenges				X	X	
Finals Fuel					X	
Rockwall Climb				X		
Gaming (Wii, PS4, Nintendo)		X		X	X	X
Awareness Walks and Runs		X				

Recreational Sports/Club Sports Participation by College

College	Recreational Activity	Club Sport
Central	637	71
Coleman	3,948	41
Northeast	1,474	72
Northwest	722	85
Southeast	971	46
Southwest	1,286	89
Total	9,038	404

Club Sports Activities



Program Highlights and Expansion



Community Partnerships

Albion Soccer Club

City of Houston Parks

Evelyn Rubenstein Jewish Community Center

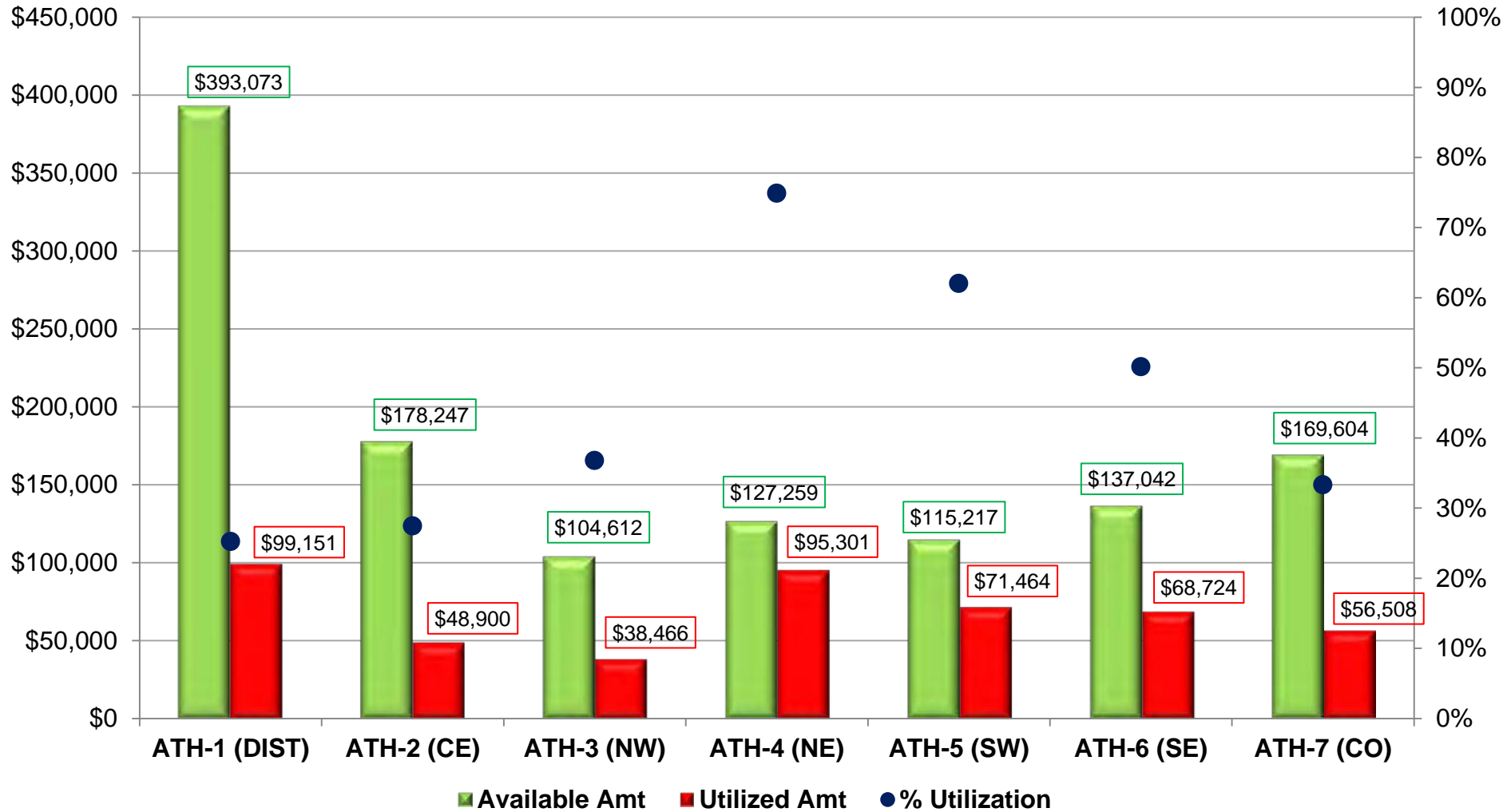
Open Court Sports Complex

Spring Spirit Baseball

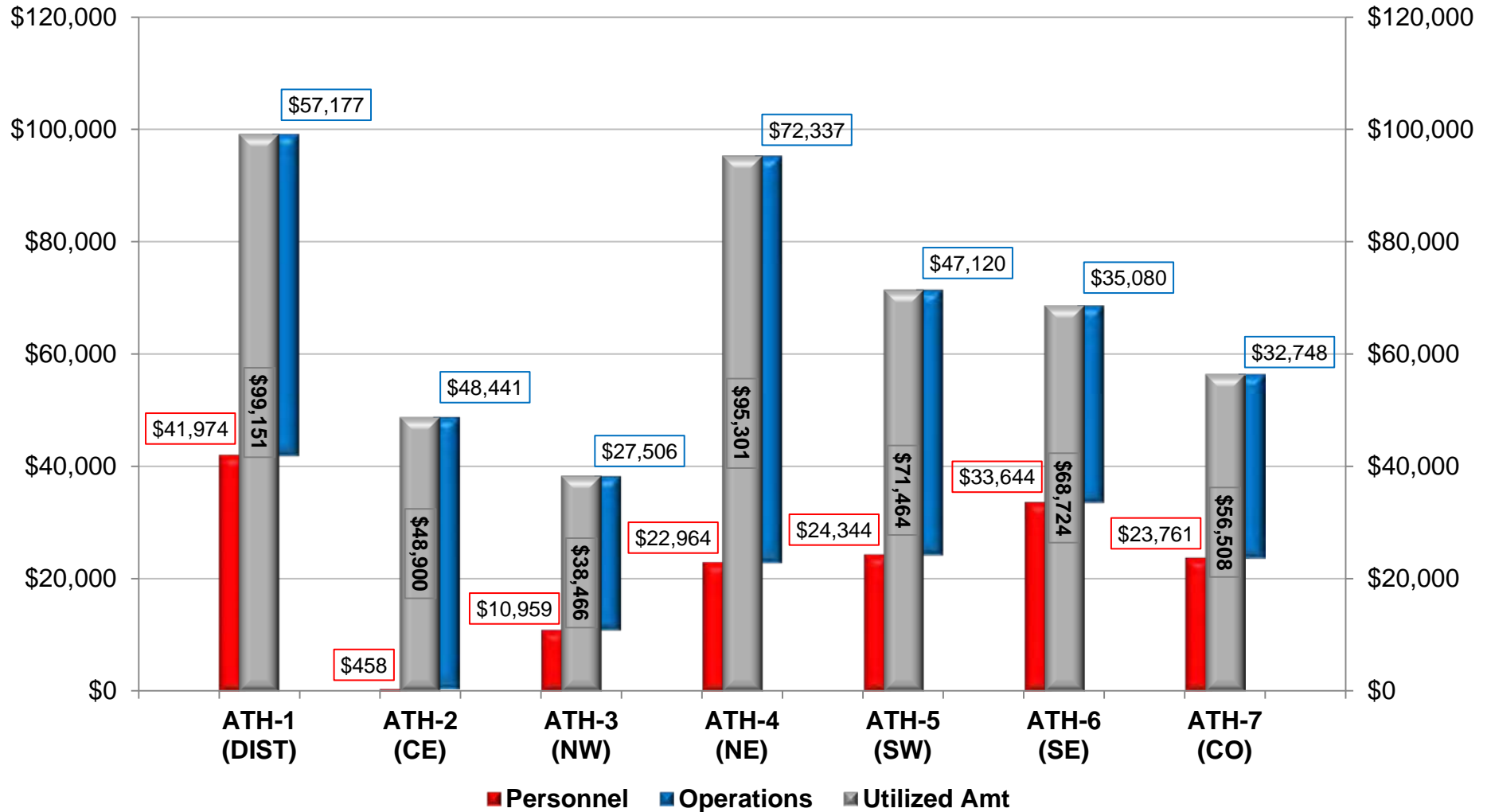
Tejano Center for Community Concerns

YMCA Greater Houston

Available ATH Funds vs Utilization By Colleges



ATH Fund Utilization: Operations vs Personnel



REPORT ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
F.	Report on HCC Library Services Plan	Dr. Cesar Maldonado Dr. Kimberly Beatty

DISCUSSION

Update on HCC Library Service Plan.

DESCRIPTION OR BACKGROUND

Based on the HCC transformation model of Centers of Excellence, library faculty, staff, services, spaces, and collections will need to be aligned to support specialized programs offered at each location.

FISCAL IMPACT

To be determined

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

C. Increase student completion

2. ORGANIZATIONAL STEWARDSHIP

B. Improve and streamline business transactions and process

ATTACHMENTS:

Description	Upload Date	Type
HCC Libraries Progress	4/6/2016	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District



HOUSTON COMMUNITY COLLEGE

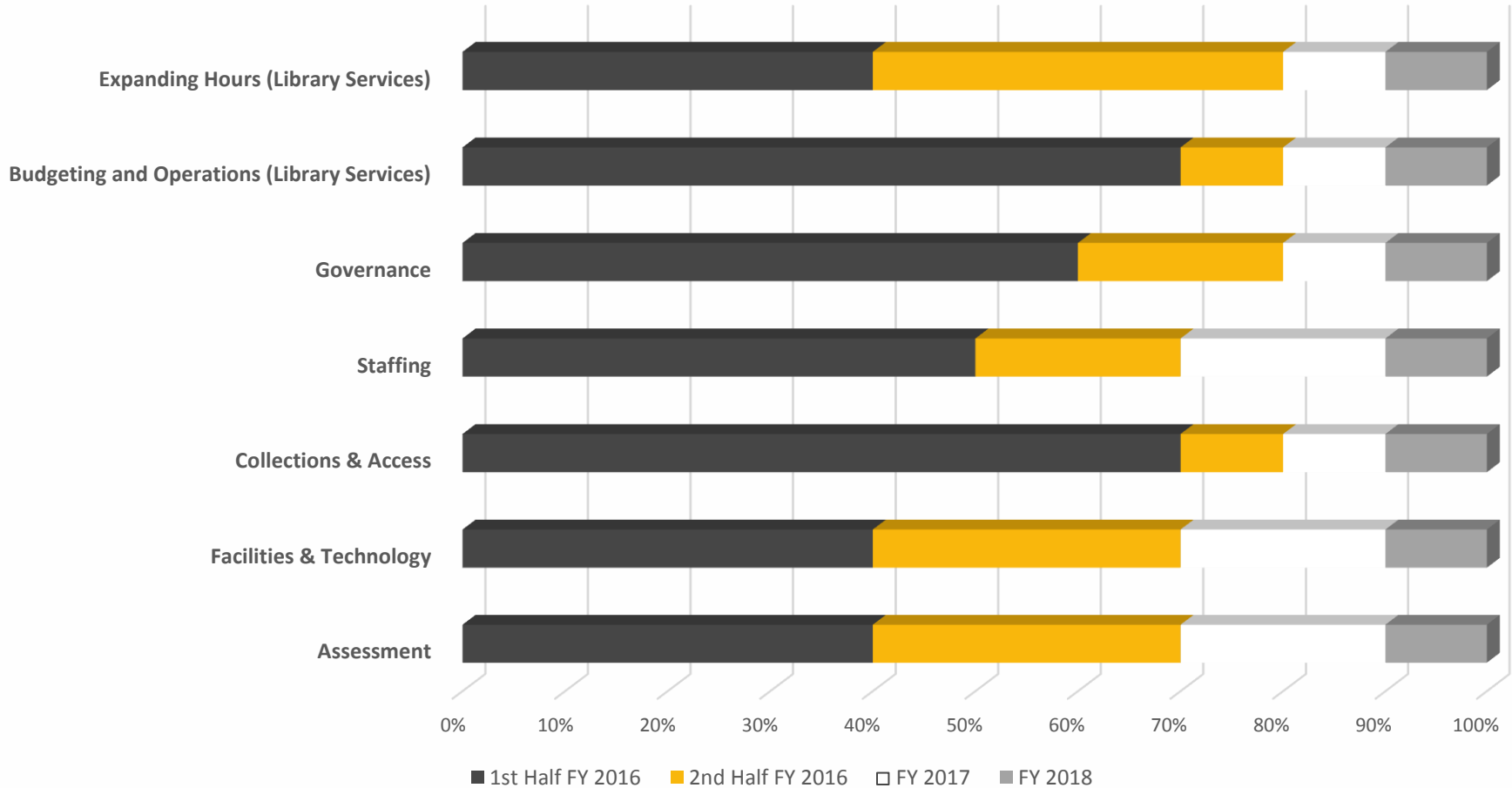
**HCC Libraries:
Embracing Innovation
to Support Student Success**

Overview

- **Plan drafted by AVC/IS, Exec. Dir., Library Resources & Services, and the HCC Library Council**
- **More than 1.5 million students, faculty, staff and community members visit the HCC Library locations each year**
- **There are currently 14 library locations**
- **The libraries plan to improve in 7 primary areas to support HCC student success goals for college readiness, persistence, retention, and completion. These 7 areas are:**
 - **Library Services**
 - **Governance**
 - **Staffing**
 - **Collections and Access**
 - **Facilities**
 - **Technology**
 - **Assessment**

Library Plan Progress Report

Current and Projected Progress



REPORT ITEM

Meeting Date: April 14, 2016

Academic Affairs/Student Services Committee

ITEM #	ITEM TITLE	PRESENTER
G.	Report on Current College Organizational Structure	Dr. Cesar Maldonado

DISCUSSION

Provide a report of the current college organizational structure.

STRATEGIC ALIGNMENT

1. STUDENT SUCCESS

C. Increase student completion

3. PERFORMANCE EXCELLENCE

A. Focus on one HCC and consistency of quality experience across the campuses, departments and facilities

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District