

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

HOUSTON COMMUNITY COLLEGE

MEETING AS A COMMITTEE OF THE WHOLE

February 16, 2016

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Tuesday, the sixteenth (16th) day of February, 2016 at 4:15 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2nd Floor Auditorium, Houston, Texas 77002. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

I. Call to Order

II. Topics for Discussion and/or Action:

A. Facilities

1. Update on Bond Capital Improvement Plan (CIP) Related Matters.

B. Finance

2. Approval of the Official HCC Schedule of Tuition and Fees.
3. Approval of Amendment to Ground Lease between HCC and TMC.
4. Adoption of Resolution for TexPool Participation.
5. Stafford Workforce Campus Manufacturing Center of Excellence Equipment Purchase (Cooperative Purchase).
6. HAAS CNC Lathes, Mills and Simulators-Stafford Campus (Project No. 16-14).
7. Bridgeport Series 1 Milling Machine HCC Stafford Campus (Project No. 16-12).
8. Standard Modern Lathes for Stafford and South Campuses.
9. Bookstore and Related Service (Project No. 16-23).
10. Reroofing at HCC's Katy Campus (Project No. 16-04).

Houston Community College
Committee of the Whole – February 16, 2016

11. HCC Administration Building Eyebrow Reroofing at 3100 Main (Project No. 16-05).
12. Physical Therapy Anatomage Table for Coleman College.
13. Investment Report for the Month of December 2015.
14. Monthly Financial Statement and Budget Review for December 2015.
15. Approval of Lease Agreement for 5505 West Loop South Houston, Texas.

III. Reports from Appointed and Ad Hoc Committee(s):

A. Academic Affairs/Student Services

1. Student Success in Courses.
2. Graduation Update.
3. Nursing Update.
4. Enrollment Update.

B. Audit

5. Internal Audit Quarterly Report.
6. Quarterly Control and Compliance Attestation.
7. Update on Internal Audit Personnel.

C. Board Governance

8. Adopt Revisions to HCC Policy: Board Approval and Signature Authority.
9. Proposed Revisions to TASB Polices: Section A, Section B and Section C.
10. Adopt Revisions to HCC Naming Opportunity Policy.
11. Adopt Revisions to Board Bylaws.

D. Chancellor Evaluation

12. Quarterly Progress Report on Chancellor's 2016 Goals.

IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

1. Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

B. Personnel Matters

1. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against the chancellor, employees or board members, unless the officer, employee, or board member who is the subject of the deliberation or hearing requests a public hearing.

C. Real Estate Matters

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

V. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 – For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Houston Community College
Committee of the Whole – February 16, 2016

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 – To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 – For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VI. Reconvene in Open Meeting

VII. Adjournment

Certificate of Posting or Giving of Notice

On this 10th day of February, 2016, at or before 4:15 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; and (2) the Houston Community College website, www.hccs.edu.



Rose Sarzoza-Pena
Manager, Board Services