

**REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**January 22, 2015**

**Minutes**

The Board of Trustees of Houston Community College held a Regular Meeting on Thursday, January 22, 2015 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Zeph, *Chair*  
Robert Glaser, *Vice Chair*  
Adriana Tamez, *Secretary*  
Eva Loreda  
Sandie Mullins  
Christopher W. Oliver  
Neeta Sane  
David B. Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
E. Ashley Smith, Acting General Counsel  
William Carter, Vice Chancellor, Information Technology  
Zachary Hodges, Acting Vice Chancellor, Academic Affairs  
Diana Pino, Vice Chancellor, Student Services  
Teri Zamora, Vice Chancellor, Finance and Planning  
Michael Edwards, Acting President, Coleman College  
Margaret Ford Fisher, President, Northeast College  
William Harmon, President, Central College  
Fena Garza, President, Southwest College  
Butch Herod, Acting President, Northwest College  
Irene Porcarello, President, Southeast College  
Janet May, Chief Human Resources Officer  
Chuck Smith, Chief Facilities Officer  
Remmele Young, Associate Vice Chancellor, Government and External Affairs

**OTHERS PRESENT**

Derrick Mitchell, Board Counsel, Bracewell & Giuliani  
Susan Goll, President, Faculty Senate  
Jodie Khan, President, COPA  
Kimberly Beatty, New Vice Chancellor, Instructional Services, Chief Academic Officer  
Jorge Rodriguez, Financial Advisor, Coastal Securities  
Other administrators, citizens and representatives from the news media

### **CALL TO ORDER**

Mr. Zeph Capo, Chair, called the meeting to order at 4:45 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Capo, Glaser, Loreda, Mullins, Sane, Tamez, and Wilson)*

### **PRAYER AND PLEDGE OF ALLEGIANCE**

Dr. Tamez led the prayer and the pledges.

### **RECOGNITION OF PAST CHAIR**

Mr. Capo thanked Mrs. Neeta Sane for her leadership as Board Chair in 2014. Mr. Capo presented Mrs. Sane with a gavel set in recognition of an outstanding job and for her leadership in the following 2014 accomplishments:

- Welcome and orientation of four new Board members
- Selection of Dr. Cesar Maldonado as permanent chancellor
- Approval of annual budget for fiscal year 2014-2015
- Progression of the 2013 bond program

### **AWARDS, PRESENTATIONS, AND RECOGNITIONS**

- Houston Livestock Show & Rodeo/Check Presentation – The Houston Livestock Show and Rodeo (HLS&R) presented a gift of \$100,000 to the HCC Public Safety Institute at Northeast College. This gift is part of the longstanding relationship in which the HLS&R has donated more than \$1 million to HCC.

Mr. Capo expressed gratitude to HLS&R and invited President & CEO Mr. Joel Cowley and Mr. Jack Lyons, Chairman of the Board to provide comments. The following were joined Mr. Cowley and Mr. Lyons for the check presentation:

- Mr. Hap Hunnicutt, Executive Committee, Houston Livestock Show & Rodeo
- Dr. Margaret Ford Fisher, President, Northeast College
- Mr. Johnny Sessums, Director, Public Safety Institute
- Mr. Shawn Taylor, President, HCC Foundation
- Ms. May Williams, First Vice President, HCC Foundation
- Mr. Patrick Johnson, Board Member, HCC Foundation
- Ms. Bea Emanuel-Sims, Director, Development, HCC Foundation

*(Mr. Oliver arrived at 4:52 p.m.)*

### **APPROVAL OF MINUTES**

Motion – Dr. Tamez moved and Mr. Glaser seconded. The motion passed with a vote of 8-0. The following minutes were approved:

Board Governance Committee Meeting of November 13, 2014, Committee of the Whole Meeting of November 13, 2014, External Relations Committee Meeting of November 13, 2014, Audit Committee Meeting of November 18, 2014, Regular Meeting of November 18, 2014, Special Meeting of December 6, 2014, Special Meeting of December 11, 2014, and Chancellor Evaluation Committee Meeting of December 17, 2014.

### **CHAIRMAN'S REPORT**

Mr. Capo provided the following report:

- Birthday Recognition:
  - Trustee Eva Loreda celebrated her birthday on January 17<sup>th</sup>
- Annual Training:
  - The Board annual training on Ethics, Governance and Finance will be held on February 5, 2015 at 11:30 a.m. in the HCC Administration Building, 2<sup>nd</sup> Floor Auditorium.
- Trustee District Reports:
  - District VII –Trustee Neeta Sane
    - Groundbreaking for Stafford Workforce program
    - Ribbon cutting for Bissonnet campus
    - ASPIRE Kickoff reception scheduled for January 28, 2015
  - District III – Dr. Tamez
    - Appreciation to Drs. Harmon and Porcarello for exceptional job at both Central and Southeast colleges.
  - District V – Trustee Glaser
    - Groundbreaking for West Loop Campus parking garage
  - District VI – Trustee Mullins
    - West Houston Institute Partnership
    - Houston West Chamber of Commerce Economic Development Luncheon

### **CHANCELLOR'S REPORT**

Dr. Cesar Maldonado welcomed everyone back for the New Year and congratulated the newly elected officers of the Board and thanked the outgoing officers for their services over the past year.

Dr. Maldonado noted that he is looking forward to continuing work to ensure that the mission and vision of Houston Community College carries on the promise of student success and vitality to the Houston community. He informed that the role as a member of this governing body remains instrumental in proceeding with transformation in the coming years.

Dr. Maldonado provided the following report:

- The Transformation Leadership Team will meet on Monday, January 26, 2015. Dr. Maldonado reminded that this group of 65 consists of faculty, staff and students. He apprised that this meeting will take a deeper look into defining Centers of Excellence for the system.
- The Houston Community College Black History Committee respectfully requests participation and support for its 2015 Black History Scholarship Gala. This year's Gala will be held at 6 p.m., on Saturday, February 21, 2015 at Hotel ZaZa. Dr. Maldonado yielded to Dr. William Harmon, Chair of the Black History Committee to provide more details related to the event.
- The Global Energy Training Institute's RigOne Program graduated its first class on January 17, 2015. The RigOne Program is a project that facilitates recruitment and training of the next generation of entry-level rig crew members. Four of the eight graduates have already been hired.
- Dr. Maldonado announced that the at the Stafford Workforce Building ground breaking was held on January 20, 2015. Houston Community College will expand its focus in advanced manufacturing and robotics. He informed that the Stafford Municipal School District was awarded a \$380,000 grant from the George Foundation. Houston Community College will be a partner in this initiative supporting careers in robotics including the training of high school and college faculty by The Carnegie Institute.
- Dr. Maldonado noted that in November, he asked each president to create a short video selling the benefits of their respective college. He announced that Central College would present for January.
- **Faculty Senate Report**  
Ms. Susan Goll, Faculty Senate President extended an invitation to the annual faculty development conference on March 7, 2015 at the Doubletree Hotel.

Ms. Goll provided a report regarding faculty compensation. She apprised that HCC ranks at or near the bottom in faculty compensation when compared to other large urban community colleges in the state and while the increase this past fall in adjunct pay was a much appreciated move forward, faculty salaries overall at HCC continue to lag behind counterparts in the Houston area.

## **HEARING OF THE CITIZENS**

There were no citizens present to speak before the Board.

## **CONSENT AGENDA**

Motion – Ms. Mullins moved and Ms. Loredó seconded to approve the consent agenda. The motion passed with a vote of 8-0. The following items were approved:

- Approve Instrument for the Chancellor Performance Evaluation.
- Cisco Equipment Smartnet Maintenance Contract (3-year).
- Investment Report for the Month of October 2014.
- Investment Report for the Month of November 2014.
- Monthly Finance Statement and Budget Review for October 2014.
- Monthly Financial Statement and Budget Review for November 2014.

**TOPICS FOR DISCUSSION AND/OR ACTION:**

**PERSONNEL AGENDA (ADMINISTRATOR)**

Motion – Mr. Glaser moved and Dr. Tamez seconded.

Dr. Maldonado introduced Dr. Kimberly Beatty and announced that she would be joining HCC on January 26, 2015 as Vice Chancellor Instruction Services & Chief Academic Officer.

Vote – The motion passed with a vote of 8-0.

**PERSONNEL AGENDA (FACULTY)**

Motion – Mr. Glaser moved and Dr. Tamez seconded.

Dr. Maldonado apprised that the item was to approve faculty contracts for January 2015.

Vote – The motion passed with a vote of 8-0.

**WEST LOOP CAMPUS REAL ESTATE ACQUISITION**

Motion – Ms. Mullins moved and Ms. Loreda seconded.

Mr. Oliver inquired if the real estate agents have reviewed the action. Mr. Derrick Mitchell recommended discussion in closed session. Mr. Oliver noted that he would reserve his questions for closed session.

**ADJOURNED TO CLOSED SESSION**

Mr. Capo adjourned the meeting to Executive Session at 5:25 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 7:20 p.m. and entertained any motions on pending matters.

*(The following Trustees were present: Capo, Glaser, Loredo, Mullins, Sane, and Wilson)*

**MISSOURI CITY NEW CAMPUS REAL ESTATE ACQUISITION**

Motion – Ms. Sane moved and Mr. Glaser seconded to approve contingent on the approval of transactions related to the purchase of the existing Missouri City campus by other parties resulting in zero net cash outlay by HCC, to authorize the Chancellor to purchase and execute all necessary documents related to real property located on Texas Parkway in Missouri City, comprising:

- A 21.697 acre site at the northwest corner of Texas Parkway and Lexington Boulevard owned by Missouri City Venture #19 (Hereinafter, “Tract A”).
- A 19.739 acre site at the southwest corner of Texas Parkway and Lexington Boulevard owned by KSA Industries, Inc. (Hereinafter, “Tract B”).

Vote – The motion passed with a vote of 5-1 with Mr. Wilson opposing.

**WEST LOOP CAMPUS REAL ESTATE ACQUISITION**

Motion – Ms. Loredo moved and Ms. Sane seconded to approve. The motion passed with a vote of 5-1 with Mr. Wilson opposing.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 7:23 p.m.

*Minutes recorded, transcribed & submitted by:*  
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: February 19, 2015