



Solicitation Amendment No. 3

To: Prospective Bidder/Offeror:		Date:	
Prospective Bidders		April 4, 2020	
Project Title:		Project No.:	
Perimeter Fencing and Drainage Improvements for North Forest Campus		IFB 20-21	
<p>Description of Solicitation Amendment: The Invitation for Bid (Project IFB No. 20-21) is hereby amended as set forth below:</p> <p>HCC Procurement Operations has re-constructing the planned face-to-face, in person, bid opening reading scheduled on <u>Tuesday, April 7, 2020, 2:00 pm (local time)</u> for <u>Project No. IFB 20-21</u> due to COVID-19 out of an abundance of caution for the health and safety of our students, faculty and staff, as well as, our community.</p> <p><i>HCC however, will collect bids and hold a bid opening reading via a webinar. See the WEBEX connection information that is attached below.</i></p> <p>APPENDED GUIDELINES FOR BID OPENING READING</p> <p>We appreciate your understanding and let us know if you have any questions by contacting the Procurement Officer managing this project by email at: arturo.lopez@hccs.edu.</p> <p>Please visit our website at https://www.hccs.edu/about-hcc/procurement/</p> <p>Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.</p>			
Acknowledgement of Amendment No. by:		Date:	
Company Name (Bidder/Offerer):			
Signed by:			
Name (Type or Print):		Title:	

Event Information
APPENDED GUIDELINES FOR BID OPENING READING
Instructions for Webinar

COVID 19- BID/PROPOSAL SUBMISSION/OPENING INSTRUCTIONS

We hope this message finds you safe and healthy. First and foremost, we want to let you know that our heart goes out to you and your organization during these trying times. The COVID-19 pandemic has changed the way we work-at least for the time being.

Due to continued closures and restricted access to HCC facilities resulting from COVID-19, the College appreciates you following the bid submission instructions below.

Bid Submission

It is solely the responsibility of each bidder to assure that their bid is delivered at the specified place and prior to the deadline for submission. Bids, which for any reason are not so delivered, will not be considered for purposes of this Bid.

Bids must be received on or before the date and time specified in the Bid.

Bidders should use mail, courier delivery, Fed-Ex, UPS or other carriers, for delivery of their proposals. To help keep your employees, as well as, our staff safe, we ask that anyone visiting an HCC facility practice social distancing by making sure you are at least six feet apart.

The bid package must be delivered at the bidder's expense to:

Attn: Arturo Lopez- Sr. Buyer

Houston Community College

Administration Building

3100 Main (**deliver to loading dock located in the rear of building on Rosalie Street**)

Houston, Texas 77002

For courier delivery questions or concerns when attempting to delivery to the loading dock located in the rear of the building on Rosalie Street, the telephone number is 713-718-5107. It is solely the responsibility of each proposer to assure that their proposal is delivered at the specified place and prior to the deadline for submission. Proposals which for any reason are not received timely will not be considered.

Bid Opening

Due to continued closures and restricted access to HCC facilities resulting from COVID-19, the College appreciates you following the proposal/bid opening instructions below.

A public bid opening will be held after the close date and time. The bid opening will not be held in person but online via WebEx on Tuesday, April 7, 2020 at 4:00 pm Central Standard Time.

Bidders are invited and encouraged to participate in the online bid opening and may access the online WebEx by following the instructions below:

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Event Information
APPENDED GUIDELINES FOR BID OPENING READING
Instructions for Webinar

When it's time, join your WebEx meeting here.

Meeting number (access code): 795 645 617

Meeting password: IFB 20 21

[Join meeting](#)

Join by phone

[+1-415-655-0003](#) United States Toll

[+1-469-210-7159](#) United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [795645617@hccs.webex.com](tel:795645617@hccs.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial [795645617.hccs@lync.webex.com](tel:795645617.hccs@lync.webex.com)

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