

QUESTIONS AND ANSWERS (CLARIFICATIONS)

REQUEST FOR PROPOSAL

PROJECT NO. 14-15

PROJECT TITLE: Job Order Contract (JOC) Services

Date: April 1, 2014

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Request for Proposals, HCC **Project No. 14-15**

- 1) Page 38 of 54, Exhibit 1, Contract Pricing Coefficients: please clarify how the rebate percent for each category is applied. For example, if the rebate for \$1M to \$5M is 1% and the rebate for over \$5M is 2%, does this mean the total rebate for any work over \$5M will receive a combined 3% rebate (1 + 3 2)? Or will each proposed rebate will be applied independently. For example, if the rebate for over \$5M is 2%, then will only 2% rebate will be applied to work over \$5M?

Answer: The rebate will be applied independently.

- 5) Which parts of Division 1 of RS Means are included in the bid coefficient? (e.g. project management, project supervision, office equipment,.....etc.)

Answer: Yes, if the line item applies to the individual job order project.

- 12) How many JOC contracts does HCC intend to award?

Answer: HCC intends on awarding up-to two (2) Job Order Contracts.

- 16) Attachment 4 asks for the names of small business subcontractors along with their percentage contract efforts and price. Since this is a JOC contract with no pre-defined scope of work or price, specific percentages and prices cannot be known at this time. Should proposers use To Be Determined (TBD) in the percentage contract efforts and price columns?

Answer: This Attachment is for information only. Please state "To-Be-Determine" on the form.

- 18) Page 18 of 54, subsection 1.6, "Experience" paragraph. Is this requirement referring to projects (task orders) or JOC contracts and is it from the same list presented in 1.3? If not from 1.3, is there is a minimum and maximum number of projects on the list.

Answer: Please provide between three (3) to five (5) examples projects which demonstrates your firm's past performance. The examples may be the same list presented in 1.3 or not.

- 20) Page 18 of 54, subsection 1.6, asks for a list of commercial projects. We understand that projects mean prime JOC contracts and not individual task orders. Also please state if there is a minimum and maximum number of a project on the list.

Answer: Provide between three (3) to five (5) examples projects which demonstrates your firm's past performance. The examples may be the same list presented in 1.3 or not.

32) If HCC is awarding the JOC to 2 contractors, will the contractors be using the same coefficient? Or will they be using the coefficient they submitted at time of pricing? Example – one contract is at 0.87 and the other is at 0.84, do they both work at 0.84? or do they work at 0.87 and 0.84 respectively?

Answer: The intent is to use independent coefficient submitted from contractor; however, HCC reserves the right to negotiate the coefficient.

35) How many JOC contractors are you anticipating on selecting?

Answer: We anticipate up-to two (2) firms to receive contracts.

43) The link provided under Item No. 31, Terms and Condition on page 10 of 54, is broken. Please provide an updated link to the terms and condition.

Answer: Here is a link to the terms and conditions: www.hccs.edu/contract-terms. For this project, the sample contract attached in the Amendment No. 2 will be used.