REQUEST FOR PROPOSAL

PROJECT NO. IRFP 19-09

PRE-EMPLOYMENT ASSESSMENT TESTING SERVICES

QUESTIONS AND ANSWERS No. 002

Date: November 13, 2018

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

Q1.   Regarding Eligibility: Our business is newer, it was registered and moved to Texas this past spring (2018). Please let me know if we are still able to move forward with submitting our bid. Our company has not been in business for over 3 years.

Response: Provide your response. This is a Public Solicitation which means the public may respond. As for the other points you have stated, all respondents will be evaluated against the criteria described in the solicitation.

Q2.   Does HCC have a computer lab with computers to allow for testing with internet / Wi-Fi connection?

Response: Yes, multiple labs.

Q3.   How many individuals will be tested at a time?

Response: Depends upon the number of applicants, we may test in more than one computer lab at one time.

Q4.   Test frequency on a weekly basis?

Response: We are expected not to test more than once a week.

Q5.   Are the tests limited to MS Office, MAC and OS only?

Response: Yes. Be advised we have multiple versions of each.

Q6.   Do I have to have the software required to test your candidates? Or will you be providing the testing site, computers, and or software?

Response: Yes, you have to provide the software, virtual platform.