

QUESTIONS AND ANSWERS NO. 2

REQUEST FOR PROPOSAL

PROJECT NO. 15-08

PROJECT TITLE: Alumni and Employer Surveys Software and Related Services

Date: June 12, 2015

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Request for Proposals, HCC **Project No. RFP 15-08**

1. Page 7 – small business participation. We are a small business and HUB certified, but just want to make sure I understand how small business is defined.

Answer: HCC's program is a goal oriented program designed to encourage the use of certified small businesses through subcontracting opportunities. To participate, small businesses must be certified by an agency or organization whose certification is recognized by HCC. Certification is based on the firm's gross revenues or number of employees averaged over the past three years, inclusive of any affiliates as defined by 13 C.F.R. § 121.103, does not exceed the size standards as defined pursuant to Section 3 of the Small Business Act and 13 C.F.R. § 121.201.

2. Page 19, item (11) – Integration. We are not clear on the requirements for integration.
 - a. "migrated data from older systems" – what type of data could this be? Survey responses from previous surveys?
 - b. ERP/accounting system integration – could you offer an example/use case where survey responses are integrated with an accounting system?

Answer: The Oracle PeopleSoft enterprise system software is what HCC primarily uses for data collection (e.g., student recording keeping, grades, classes, etc.). Therefore, it may be necessary to integrate some of the data results from the survey responses into this system.