

Solicitation Amendment No. 002

Page 1 of 1

To: Prospective Bidder/Offeror:	Date:
Prospective Proposers	September 27, 2019
Project Title:	Project No.:
Charter Transportation Services	RFP 19-66
<p>Description of Solicitation Amendment:</p> <p>The Request for Proposal (Project RFP No. 19-66) is hereby amended as set forth below:</p> <ol style="list-style-type: none"> 1. The responses to the written questions/inquiries have been added to HCC's Website entitled "Questions and Answers No. 001". 2. Updated Form – Attachment No. 4 – Contractor and Subcontractor Participation Form. <p>Please visit our website at https://www.hccs.edu/about-hcc/procurement/</p> <p>Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.</p>	
Acknowledgement of Amendment No. by:	Date:
Company Name (Bidder/Offeror):	
Signed by:	
Name (Type or Print):	Title:

REQUEST FOR PROPOSAL
PROJECT NO. RFP 19-66
CHARTER TRANSPORTATION SERVICES
QUESTIONS AND ANSWERS No. 001

Date: September 27, 2019

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

Q1. Is HCC awarding to one or more than one vendor?

Response: HCC anticipates creating a pool, awarded the annual contract. HCC reserves the right to make single, multiple or no award for the services described herein and as deemed in its own best interests. Please refer to Section 5, General Information - Part 2.

Q2. If the price of the trip is over \$10,000, will the end-user get a quote from the pool of vendors?

Response: Yes, that is the intent to allow a pool of suppliers to respond to any request for trips greater than \$10,000 in value or based on bus availability.

Q3. How do you handle additional days if HCC Sports Team continue to win games? Or if they lose a game on a two-day trip and wants to return in one-day?

Response: HCC schedule trips for the entirety of a tournament. Please see Section 3 - Proposal Evaluations, Part 2 - Eligibility for Award on Pages 14-15 of the solicitation.

Q4. Will HCC use School Buses with seatbelts versus no seatbelts?

Response: Seatbelts are preferred. However, the Contractor is responsible for complying with all applicable laws, regulations and professional standards.

Q5. Is Wi-Fi required on Charter "Coach" buses?

Response: It is preferred, especially on long trips.

Q6. On Attachment #4 – Contractor and Subcontractor Participation Form, do the suppliers put amount or percentage?

Response: Please refer to the updated Attachment #4, Contractor and Subcontractor Participation Form to complete the percentages. Document attached.

Q7. Is there a requirement of an audit for a contract?

Response: Yes. Please refer to Exhibit #3, Master Services Agreement - Section 11-11.7.

Q8. On Attachment #5, Proposer's Certifications, Section 7 – House Bill 89 Acknowledgment, Are we able to not be agreeable to House Bill 89 as Texas Legislature has blocked enforcement of this law?

Response: HB 89 was challenged in court. In response to this ruling, the new act, H.B. 793, amends H.B. 89 in two ways. First, the act clarifies the definition of "company" by explicitly excluding sole proprietorships from this definition. Second, the amended act applies only to a contract that: (1) is with a company that has 10 or more full-time employees; and (2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds. Under the new law, agreements between government entities and contractors must consider both the size of the contractor and the size of the contract to determine whether the contract must include an anti-boycott provision. Any contract made with a company with 10 or more full time employees that has a value of \$100,000 or more that will be paid wholly or partly from public funds must contain a written verification from the company that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. Contracts with smaller companies or for smaller amounts need not include this provision.

H.B. 793's language may fail to address the district court's constitutional concerns with the earlier version of the law. Therefore, it is likely the new law could face the same constitutional challenges as the previous version. No evidence a court has issued an injunction against HB 793. Therefore, please note that HCC must comply with HB 793 not HB 89.

Q9. Is HCC looking for a single company to provide all transportation services and vehicle types? Would we be able to bid on only the school bus trips?

Response: HCC anticipates creating a pool, awarded the annual contract. HCC reserves the right to make single, multiple or no award for the services described herein and as deemed in its own best interests. Please refer to Section 5, General Information - Part 2.

Q10. For Insurance Requirements, if a supplier do not have Workers Compensation, can we still submit a RFP?

Response: Please refer to Section 1, Project Overview & Scope of Services, Section 2.7.5, Insurance Requirements, Part 2.7.5.2, Workers Compensation: Part A: Statutory Limits.

Q11. I will be creating a list of pricing but my only concern is out of town trips because every trip has different miles and different day rates. My question is can I give you a price per mile and our relay drivers have a fixed priced would that work for HCC?

Response: Yes, please provide pricing and information on the following items, in accordance with the instructions, terms and conditions, and requirements/specifications contained in this Solicitation. Please refer to Exhibit 2, Schedule of Items and Pricing.

**ATTACHMENT NO. 4
CONTRACTOR AND SUBCONTRACTOR PARTICIPATION FORM
HCC PROJECT NO. RFP 19-66**

Bidder/offeror presents the following participants in this solicitation and any resulting Contract. All Proposers/Offerors, including small businesses submitting proposals as prime contractors, are required to demonstrate good faith efforts to include eligible small businesses in their proposal submissions.

CONTRACTOR	Specify in Detail Type of Work to be Performed	List ALL Small Business Certification Status including Agency and Number (i.e. SB – COH, METRO, etc.)	Percentage of Contract Effort	
Business Name: Business Address: Telephone No. : Contact Person Name/E-mail:				
SMALL BUSINESS SUBCONTRACTOR(S) (Attach separate sheet if more space is needed.)				
Business Name: Business Address: Telephone No. : Contact Person:				
Business Name: Business Address: Telephone No. : Contact Person:				
NON-SMALL BUSINESS SUBCONTRACTOR(S) (Attach separate sheet if more space is needed.)				
Business Name: Business Address: Telephone No. : Contact Person:				
Business Name: Business Address: Telephone No. : Contact Person:				

Business Name: _____ Submitted (Name): _____

Address: _____

Telephone/Fax: _____ Date: _____