

Solicitation Amendment No. 002

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To: Prospective Bidder/Offeror:	Date:
Prospective Respondent	February 22, 2019
Project Title:	Project No.:
Architect and Engineering Services for the New Katy Education Building	RFQ 19-38
Description of Solicitation Amendment:	
<p>The Request for Qualifications (Project RFQ No. 19-38) is hereby amended as set forth below:</p> <p style="text-align: center;">REQUEST FOR QUALIFICATIONS</p> <p style="text-align: center;">PROJECT NO. RFQ 19-38</p> <p style="text-align: center;">ARCHITECT AND ENGINEERING SERVICES FOR THE NEW KATY EDUCATION BUILDING</p> <p style="text-align: center;"><u>QUESTIONS AND ANSWERS No. 001</u></p> <p>Please visit our website at https://www.hccs.edu/about-hcc/procurement/</p> <p>Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.</p>	
	Date:
Company Name (Bidder/Offerer):	
Signed by:	
Name (Type or Print):	Title:

REQUEST FOR PROPOSAL

PROJECT NO. RFQ 19-38

ARCHITECT AND ENGINEERING SERVICES FOR THE NEW KATY EDUCATION BUILDING

QUESTIONS AND ANSWERS No. 001

Date: February 22, 2019

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

Q1. In regards to RFQ No. 19-38, Architect and Engineering Services for New Katy Education Building, we need to know how the following services: Project Management, Construction Management, Construction Inspection and Commissioning will be procured? Will these services be part of the A/E team or will they be procured via another method such as a separate RFQ?

Response: Project Management, Construction Management and Commissioning are to be procured by HCC under separate RFQs.

Q2. In regards to RFQ No. 19-38, Architect and Engineering Services for New Katy Education Building, we need to know how many people you are looking for in the following areas:

- Project Management
- Construction Management
- Construction Inspection
- Commissioning

Response: Project Management – 3 staff members, sourced by HCC via RFQ
Construction Management – 2 staff members, sourced by HCC via RFQ
Construction Inspection by the architect
Commissioning – 2 staff members, sourced by HCC via RFQ

The design team will be required to attend all on-site and off-site meetings, and review the installation and progress of the work, to confirm the contractor is building the project per the design team's plans and specifications.

Q3. Can you tell me if Geotechnical Engineering services will be procured as part of this RFQ or will they be procured in a different manner?

Response: Geotechnical Engineering Services will not be part of this RFQ.

Q4. The Scope of Services section of the RFQ indicates that a three-phased master plan will be required to determine the location of the building to optimize the efficiency of the campus. It also notes that 'the future campus will include (2) to three (3) additional buildings as well as surface and structured parking and site amenities typical of a college campus.' With that said what phase of the project will the three-phased master plan occur? Will it be during the Pre-Design Phase Services (2.3.1), or will it occur before this phase?

Response: All completed during the design phase. Beyond the first building, only the location of the buildings 2 & 3 and parking will be required.

Q5. As presented by the CFO during the pre-proposal meeting, the ultimate plan is to build 2 or 3 buildings on this campus site, and possibly purchase an additional 30 acres for future growth. As a part of this project, should we anticipate a stand-alone Central Utility Plant (CUP) to serve the entire West campus versus separate stand-alone building plants inside each academic building? At a minimum, should we plan to look at both of these options?

Response: During the design process, both options will be evaluated to determine best value for HCC.

Q6. Will commissioning services need to be included as a part of the scopes of work on this project, and if so, should we include them in our team resumes to be submitted in this RFQ package?

Response: See the response to Q1.

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation

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