



OFFICE OF RESOURCE DEVELOPMENT/GRANTS
INTENT TO APPLY FOR EXTERNAL GRANT FUNDING

This form must be completed to initiate the process of developing a grant application. Once completed, submit this form with a copy of the RFP/RFA to the Resource Development/Grants Office.

First Name: Last Name:
Title: HCC E-mail:
Phone: Location:

Principal Investigator: Co-Principal Investigator:
Project Title: Funding Agency:

Select project type:

Name of Grant Opportunity:

Estimate Budget Range: Is match required? Yes No

Is this a collaborative project? If YES, list partners:

List the individuals who will participate on the grant writing team:

This form must be approved by your immediate supervisor and the President of your campus or Vice Chancellor of your division before submitting it to the Resource Development/Grants Office.

Project Director: Date: []

Immediate Supervisor: Date: []

President/ Vice Chan.: Date: []

This form can be delivered, faxed, or e-mailed to the Resource Development/Grants Office:

Fax: 713-718-5221

E-mail: hcc.getfunded@hccs.edu

Location: System Office, 3rd Floor